

INVITATION FOR BIDS

National Competitive Bidding

Ref. No. 01

Dated 04th December, 2024

Director General Agricultural Information Punjab, Lahore has earmarked budget towards the cost of "STATIONERY, COST OF OTHER STORE, COMPUTER STATIONERY, OTHERS & PRINTING ". It is intended that part of the proceeds of this budget will be applied to eligible payments for supply of following item:

Lot: Purchase of stationery, cost of other store, computer stationery, others and printing.

Sr. No.	Item	Quantity	Estimated cost	Bid Security (%)	Bid Security (PKR)
1	Offset Paper A-4 Size Imported (80Gram)	235	1,225,000	3%	36,750
2	Duplicate Paper A-4 Size (High Finish Quality)	10			
3	UHU Stick 40gram	18			
4	Stapler Fine Quality 24/6	9			
5	Paper Cutter Blade (10pcs each Dabbi)	18			
6	Fine Ball Point (12 ball points each packet)	200			
7	Ball Point (10 ball points each packet)	350			
8	Stapler pin Dabbi size 24/6	36			
9	Sticky Notes (1x3 inch) three strips(50-100 leaf)	20			
10	Lead Pencil (12 pencils each packet)	48			
11	UHU Tube (Large size)	18			
12	Soft Rubber Fine Quality	12			
13	Sharppner	12			
14	Florescent Marker/High Lighter	24			
15	Short Hand Note Book	8			
16	White Fluid Pen	18			
17	Lasses large	5 packet			
18	Stamp Pad Small (Blue)	12			
19	Binding Sheet A-4 Size (100 Sheet per Packet)	4			

Sr. No.	Item	Quantity	Estimated cost	Bid Security (%)	Bid Security (PKR)
20	Diary and Dispatch Register (printed) 200 pages	6			
21	Writing Pad A-5 size	18			
22	Writing Pad A-4 size	12			
23	Toner Cartridges Laser Jet Printer HP-2015 (53A) Original	3			
24	Toner Cartridges Laser Jet Printer HP-2035 (05A) Original	9			
25	Toner Cartridges Laser Jet Printer MFP-130nw (17A) Original	24			
26	Toner Cartridges Laser Jet Printer Pro M-12 (79A) Original	48			
27	Lexmark Printer Ms-421 dw Toner Cartridges	6			
28	Toner Cartridges Photocopier Machine Toshiba E-Studio Original	1			
29	Toner Cartridges Photocopier Lexmark Mx-421 Original	2			
30	Battery Cell size AAA	24			
31	Battery Cell size AA	24			
32	Binding Tapes 2 inch (Black)	18			
33	Tumbler/Glass (Medium size Fine Quality)	48			
34	Scotch Tape 1 inch	12			
35	Tissue Box 2 ply	70			
36	Dusters Standard Size	60			
37	Toilet Soap (Medium size)	48			
38	Air freshener	48			
39	Phynile Liquid Bottle (1.5 liter)	4			
40	Phynile Tablets (10 tablet each packet)	30			
41	Moop Cloth (fine quality)	6			

Sr. No.	Item	Quantity	Estimated cost	Bid Security (%)	Bid Security (PKR)
42	Moop set (Iron)	3			
43	Harpic bottle (500ml)	18			
44	Acid	10			
45	Wiper	6			
46	Wash Room Brush	6			
47	Phool Jharu	1			
48	LED Bulb 18-watt	24			
49	printed Soft file Cover A-4 size with pocket	1500			

* A FRAMEWORK CONTRACT shall be awarded to the successful bidders up to Tuesday, 10th June, 2025

1. **Director General Agricultural Information Punjab, Lahore** invites E-bids through e-procurement (EPADS) under PPRA Rules, for the supply of above mentioned store items Sr.No.01-49 from General Order Suppliers.
2. Bidding shall be conducted through E-procurement (Open Bidding **Single Stage- Two Envelop**) procedure as specified in the Punjab Procurement Rules-2014 (as amended to date) and is open to all eligible bidders as defined in the bidding document.
3. Interested and registered eligible bidders on EPADS may obtain bidding documents from **website of PPRA & Agriculture Department**.
4. Interested and registered eligible bidders can participate by uploading PDF file of bidding documents through e-procurement (EPADS).
5. E-bid must be submitted through e-procurement (EPADS) **on or before Thursday, 19th December, 2024 till 11:00 AM. Submission of hard copy will not be accepted. Bid Security** in the form of **Demand Draft, Pay Order, Banker's Cheque or Call at Deposit** duly issued from a Scheduled Bank of Pakistan i.e amounting to Rs.36,750/- in favour of the Director General Agricultural Information Punjab, Lahore shall be uploaded on epads in soft copy and hard copy of the same in original shall be submitted in the O/o Director General Agricultural Information Punjab, 21-Sir Agha Khan Soyyam Road, Agriculture House, 3rd Floor, Lahore prior to the deadline for submission of bids, otherwise bids will be rejected.
6. Bids will be opened on **Thursday, 19th December, 2024 at 11:30 AM** in the presence of bidders or their representatives at Agricultural House, 3rd Floor, 21-Davis Road, Lahore, Lahore, Distt. Lahore. If bid closing/opening date falls on local/national holiday, the date of bid closing/opening shall be the next working day on the same time and venue.
7. The bidders are required to give their **best and final prices** (inclusive of all applicable Taxes) as no negotiations are expected.
8. Bids not complying with the requirements shall be rejected being non- responsive. Alternate proposals and / or conditional bids shall be considered non-responsive.
9. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificates must be provided with the Bid.

10. Incomplete bids such as not fulfilling conditions as E-bids through EPADS, not signed, not stamped and late submitted will be rejected.
11. The contract shall be awarded to the lowest evaluated bidder for a lot as whole.
12. This advertisement and bidding documents are also available on EPADS and websites of <https://www.ppra.punjab.gov.pk> & <http://www.agripunjab.gov.pk>
13. The procuring agency shall not be responsible for any failure on part of firms to submit an e-bid or on account of any technical error or internet failure.
14. For obtaining any further information or clarifications, please contact:

Director General Agricultural Information Punjab, Lahore
Agricultural House, 3rd Floor, 21-Davis Road, Lahore
Ph: 92 42 9920 0729

Email: dainformation@gmail.com