

Ref: \_\_\_\_\_



**Expression of Interest [EOI] Document for Prequalification of  
Agricultural Farm Machinery Importers/Suppliers**

Under

**“Chief Minister’s Punjab Hi-Tech Farm  
Mechanization Financing Program”**

**DIRECTORATE GENERAL AGRICULTURE (FIELD) PUNJAB LAHORE  
GOVERNMENT OF THE PUNJAB, AGRICULTURE DEPARTMENT**

**June 2026**

**Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore**

# TABLE OF CONTENTS

DISCLAIMER

## SECTION - I

INTRODUCTION .....	07
DEFINITIONS.....	07
BACKGROUND OF THE PROJECT.....	08
SCOPE OF ASSIGNMENT .....	09
MODALITIES .....	09

## SECTION - II

INSTRUCTIONS TO APPLICANTS .....	16
FRAUD & CORRUPTION .....	16
ELIGIBILITY .....	16
LANGUAGE .....	16
EOI ADVERTISEMENT .....	17
CLARIFICATIONS IN RELATION TO EOI DOCUMENTS.....	17
AMENDMENTS IN EOI DOCUMENTS.....	17
CHANGE IN INFORMATION PROVIDED TO PROCURING AGENCY .....	17
COST OF APPLICATION.....	17
DOCUMENTS ESTABLISHING THE ELIGIBILITY OF APPLICANT.....	18
DOCUMENTS ESTABLISHING THE QUALIFICATIONS OF APPLICANT.....	18
CONSORTIUM .....	18
SIGNING THE APPLICATION .....	18
SEALING AND IDENTIFICATION OF APPLICATION .....	18
OPENING OF APPLICATIONS .....	19
CONFIDENTIALITY.....	19
CLARIFICATIONS OF APPLICATIONS .....	19
RESPONSIVENESS OF APPLICATIONS .....	19
NOTIFICATION OF SHORT-LISTING .....	20
INTERPRETATION & FINAL DETERMINATION.....	20
USE OF INFORMATION.....	20
CONFLICT OF INTEREST .....	20
GOVERNING LAW.....	20

## SECTION-III

EVALUATION CRITERIA .....	21
---------------------------	----

*N*  
Assistant Director  
Agricultural Engineering  
Directorate General of Agriculture  
(Field) Punjab, Lahore.

MANDATORY REQUIREMENTS.....	21
INFORMATION FORM .....	26
EXPRESSION OF INTEREST (EOI) FOR SUPPLIER/ MANUFACTURER OF AGRICULTURAL IMPLEMENTS .....	28
<b>Annexure-I: POWER OF ATTORNEY</b> .....	29
<b>Annexure-II: POWER OF ATTORNEY</b> .....	31
<b>Annexure-III: POWER OF ATTORNEY</b> .....	33
<b>Annexure-IV: LITIGATION HISTORY</b> .....	35
<b>Annexure-V: AFFIDAVIT FOR EXPERIENCE</b> .....	36
<b>Annexure-VI: AFFIDAVIT FOR CORRECTNESS OF INFORMATION</b> .....	37

N

Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore

## DISCLAIMER

This Expression of Interest (EoI) Document is provided to the recipient solely for use in preparing and submitting applications for shortlisting for engagement in supplying the Agricultural Implements/Machinery and Firms to carry out the Assignment as further detailed in this EoI Document. This EoI Document is being issued by **Director General Agriculture (Field) Punjab for "Chief Minister's Punjab High Tech. Mechanization Financing Program" Agriculture Department, Government of Punjab, Pakistan** (hereinafter referred as the "Procuring Agency" where relevant the term includes its employees, personnel, affiliated entities, consultants, advisors, agents and contractors etc.) solely for the use of the Applicant(s) interested in the Assignments enumerated hereunder.

Unless expressly specified otherwise, all capitalized terms used herein shall bear the meaning as ascribed in this EoI Document.

This EOI is not an agreement and is neither an offer nor invitation by the Procuring Agency to the prospective Applicant(s) or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their application for qualification pursuant to this EOI (the "Application"). This EOI includes statements, which reflect various assumptions and assessments arrived at by the Procuring Agency in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant(s) may require. This EOI may not be appropriate for all persons, and it is not possible for the Procuring Agency, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI. The assumptions, assessments, statements and information contained in this EOI may not be complete, accurate, adequate or correct. Each Applicant should therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI and obtain independent advice from appropriate sources.

Information provided in this EOI to the Applicant(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or

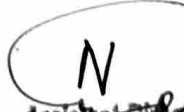
N  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
Punjab, Lahore.

authoritative statement of law. The Procuring Agency accepts no responsibility of the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The evaluation criteria have been laid down for the purpose of short-listing of the Applicant(s). The Procuring Agency or its affiliated entities including its consultants, advisors, employees, personnel, agents, make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI or in any other Document made available to a person in connection with the tendering process for the Assignment(s) or for any other written or oral communication transmitted to the recipient in the course of the recipient's evaluation and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in any way with shortlisting of Applicant(s) for participation in the Bidding Process.

The EoI submitted by any Applicant shall be upon the full understanding and agreement of any and all terms of this EoI Document and such submission shall be deemed as an acceptance to all the terms and conditions stated in this EoI Document. Any EoI submitted by any Applicant shall be construed based on the understanding that the Applicant has done a complete and careful examination of this EoI Document and has independently verified all the information received from the Procuring Agency.

This EoI Document shall neither constitute a solicitation to invest, or otherwise participate, in the Assignment, nor shall it constitute a guarantee or commitment of any manner on the part of The Procuring Agency that the Assignment will be awarded. The Procuring Agency reserves its right, in its full discretion, to modify the EoI Document and/or the Assignment at any stage during the procurement process to the fullest extent permitted by law, and shall not be liable to reimburse or compensate the bidder for any costs, taxes, expenses or damages incurred by the Applicant in such an event. Similarly, The Procuring Agency reserves the right, in its full discretion, to cancel the EoI Document and/or Assignment at any stage of the procurement process and shall not be liable to reimburse or compensate the Applicant for any costs, taxes, expenses or damages incurred by the Applicant(s) in such an event.

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.

## **REQUEST FOR EXPRESSION OF INTEREST (EOI)**

### **For Pre-qualification / Shortlisting of Agricultural Farm Machinery Importers/Manufacturers/Suppliers under the “Chief Minister Punjab Hi-Tech Farm Mechanization Financing Program”**

To accelerate the adoption of advanced, hi-tech agricultural machinery and boost farm productivity, the Government of Punjab is going to launch a landmark Interest-Free Financing Scheme. The scheme aims to provide financial access for the acquisition of high-cost, high-tech agricultural machinery. Under this initiative, eligible farmers may avail financing up to Rs. 30 million, with a 20% upfront equity contribution. The Financial Institution (s) will finance the remaining 80% of the machinery cost. The Government of Punjab will bear 100% of the interest cost, thereby making the financing completely interest-free.

2. In order to ensure quality machinery supply, professional after-sales service, and reliable delivery mechanisms, Director General Agriculture (Field) Punjab, a wing of Agriculture Department, Government of Punjab, invites **Expressions of Interest (EOIs)** from interested firms/companies/suppliers/importers/manufacturers for prequalification / shortlisting of high-tech farm machinery suppliers/importers. Prospective applicants are encouraged to provide materials/information that would be specific to the proposed assignment.

3. Expression of Interest documents, (containing detailed requirements and modalities etc.) can be obtained from the office of **Director General Agriculture (Field) Punjab, Soil Survey Building, Multan Road, Lahore, Ph. # +92 42 37831407**, EOI documents can also be download / viewed on [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk) and [www.agripunjab.gov.pk](http://www.agripunjab.gov.pk).


4. Interested firms/companies/suppliers/importers/manufacturers may submit their Expressions of Interest (EOIs) at any time up to **30<sup>th</sup> June, 2027** at the office of the Director General Agriculture (Field) Punjab, Soil Survey Building, Multan Road, Lahore.

5. The pre-qualification process shall remain open until **30<sup>th</sup> June, 2027**. Applications/EOIs received up to the cut-off date of each quarter shall be placed before the Pre-Qualification Committee for evaluation in its respective quarterly meeting. Firms meeting the prescribed eligibility and evaluation criteria shall be included in the list of pre-qualified/shortlisted suppliers, which may be updated periodically during the project period.

6. The Agriculture Department reserves the right to accept or reject any or all EOIs without assigning any reason. This invitation for EOI does not constitute a commitment or obligation on the part of the Department to award any contract or financing arrangement. Only prequalified firms will be eligible to participate in the next stage of the process.

7. Further information may be obtained at the address/email given below during office hours from 0900 to 1700 hours. This advertisement is also available on PPRa website at [www.ppra.org.pk](http://www.ppra.org.pk) and Agriculture Department website at [www.agripunjab.gov.pk](http://www.agripunjab.gov.pk).

8. The URL of the website of the PPRa is (<http://eproc.punjab.gov.pk/View/Tender.aspx>) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of the PPRa & EPADS.

  
(.....)  
**Director General Agriculture (Field) Punjab,**  
**Soil Survey Building, Multan Road, Lahore**  
**Ph: +92 42 37831407, Email: fieldwing@gmail.com**


# **SECTION-I**

## **INTRODUCTION**

### **DEFINITIONS**

In this document, the following terms shall be interpreted as defined below:

<b>Procuring Agency:</b>	Director General Agriculture (Field) Punjab, Agriculture Department, Government of the Punjab, Lahore, Pakistan for the pre-qualification of Importers, Manufacturers/suppliers for the inclusion in "Chief Minister's Program for Promotion of High Tech. Mechanization in Punjab".
<b>Applicant:</b>	Means any corporation, company, manufacturer, importer, supplier, partnership, firm, public or private entity or a consortium, that is eligible, has the expertise and ability to undertake the Assignment as per the requirements of this EoI Document and has not been blacklisted/debarred by any public sector organization or department anywhere.
<b>Assignment/Scope of Work:</b>	Means the works to be undertaken and services to be provided by the Applicant in accordance with this EoI Document upon being selected as a successful bidder after the pre-qualification process to be conducted post-shortlisting.
<b>Partner Firm:</b>	Means a partner firm in a Consortium.
<b>Consortium:</b>	Where the Applicant is comprised of a group of Partnership Firms or Corporations or Limited Companies etc. who have submitted an EoI as per the requirements of this EoI Documents, all members, if awarded the contract, shall individually sign and be jointly and severally liable for the entire Assignment and such an association may be known as a Consortium for submission of the EoI.

  
Assistant Director  
Agricultural Engineering  
Directorate  
(Field) Punjab, Lahore

<b>Lead Firm:</b>	If the Applicant is a Consortium, one of the entities of such a Consortium shall be designated as the Lead Firm in the EoI to perform a lead role. The Lead firm should be duly appointed by all Consortium members to submit and sign on their behalf all documents required hereunder to bind the entire Consortium to the contents, thereof. (Annexure-I)
<b>Due Date:</b>	The date mentioned in advertisement as deadline for submission of EoI application.
<b>EoI:</b>	Expression of Interest to be submitted by the Applicants containing the information as set out and required under this EoI Document.
<b>Power of Attorney:</b>	The Power of Attorney to be provided by the Applicant(s) in the form appended to this EoI Document.
<b>RFP:</b>	Request for Proposals
<b>Signatory of Application:</b>	Means the person duly authorized by the Applicant through Power of Attorney placed at Annexure II to sign the application for EOI on its behalf.

  
**Assistant Director**  
 Agricultural Engineering  
 Directorate General Agriculture  
 (Field) Punjab, Lahore.

## INTRODUCTION

To accelerate the adoption of advanced, hi-tech agricultural machinery and boost farm productivity, the Government of Punjab, in collaboration with the Bank of Punjab (BOP), has launched a landmark Interest-Free Financing Scheme. The scheme aims to provide financial access for the acquisition of high-cost, high-tech agricultural machinery. Under this initiative, eligible farmers/Service providers may avail financing of up to Rs. 30 million, with a 20% upfront equity contribution. The Bank of Punjab will finance the remaining 80% of the machinery cost. The Government of Punjab will bear 100% of the interest cost, thereby making the financing completely interest-free. This intervention is expected to significantly accelerate the adoption of advanced mechanization, improve agricultural productivity, and uplift the socio-economic well-being of farming communities across Punjab.

### a) Project Aea

Farmers /Service Provider (individual/entity) (registered with Field Wing) from all districts of Punjab will be eligible for availing financing facility under the project. Different machines are specific to different agro-ecological and different crops. The financing facility will be open to all farmers /Service Provider (registered with Field Wing) from all districts of Punjab for any kind of machine & implement being promoted under the project.

### b) Stakeholders

There are different stakeholders having different roles and responsibilities. These stakeholders will work in an integrated manner for achievement of the project objectives. Detail of the key stakeholders is given as under:

- i. Agriculture Department through Director General Agriculture (Field) overall executing agency of the project will register the applicant farmers.
- ii. Punjab Information Technology Board (PITB) working as Technology Partner.
- iii. Punjab Land Records Authority (PLRA) for verification of land records of farmers
- iv. Financial Institution(s) preferably Bank of Punjab (BOP) for financing the machine costs and management of the financials of the project including farmer equity, govt. share in the form of subsidy, Excise & Taxation Department for registration of machines.

N

**Asst. Director**  
**Agricultural Engineering**  
**Directorate General Agriculture**  
**(Field) Punjab, Lahore.**

- v. District Management for providing management support in the smooth implementation of the project activities

### SCOPE OF ASSIGNMENT

The purpose of pre-qualification of the manufacturers and importers/suppliers is to ensure the quality of the machines being supplied under the project. The farmers who will purchase machines from these pre-qualified manufacturers or importing firms, will only be eligible for availing markup free loan from this scheme. Prequalified manufacturers and importers will manufacture/import and deliver the Agricultural machinery as per Departmental procedures. The pre-qualified firm (s) will be responsible for delivery of the agricultural machines at concerned district of relevant beneficiary farmer.

Importers, Manufacturers, Suppliers shall make available the following types of Imported and Local Manufactured Agricultural Implements/Machinery for the selected farmers in all districts of Punjab:

Sr. No.	Agricultural Machine / Implement Name
1.	Wheat Combine Harvester
2.	Multi Crop Planter/ Mulcher
3.	Rice Transplanter with Nursery Machine
4.	Rice Combine Harvester
5.	Baler
6.	Maize Cob Harvester
7.	Silage Harvester
8.	Maize Cob Dryer
9.	Orchard Pruner
10.	Orchard air blast sprayer
11.	Central Pivot Irrigation System
12.	High Power Tractor ( > 85 Hp)


**Note:** The applicant can apply for pre-qualification for all or any of the above-mentioned implement/machinery.

### Detailed Process Flow for delivery of High-tech Machine


- i. Eligible applicants may submit their applications through an online portal developed for the scheme by selecting type of machine and pre-qualified supplier.

N  
 Assistant Director  
 Agricultural Engineering  
 Directorate General Agriculture  
 (Field) Punjab, Lahore.

- ii. Initial scrutiny of the submitted applications will be conducted by Agriculture Department i.e. Land verification, PMD, NADRA and business proposal.
- iii. After initial scrutiny, applications will automatically be routed through integrated portal to Financial Institution for further processing.
- iv. The Financial Institution will carry out due diligence i.e. ECIB, DBR, credit assessment etc. of the applications on first cum first serve basis (Subject to completion of required documents).
- v. After due diligence by Financial Institution, financing will be approved as per agreed terms and conditions through integrated portal.
- vi. Bank financing approved cases will be informed through SMS/call to deposit minimum 20% of the machine cost as equity for confirmation of booking of their selected machines.
- vii. Upon confirmation of the booking by the eligible applicant, the financial institution will update the portal with respect to status of booking of the selected machinery.
- viii. The selected pre-qualified supplier will make arrangement for ensuring availability of the selected machine as per agreed upon Terms & Conditions & Turn Around Time (TAT).
- ix. In case of non-availability of the machine locally, then import documents like Letter of Credit (LC) for importing the selected machine will be uploaded on the integrated portal.
- x. Pre-qualified suppliers are free to open their LCs with any of the commercial banks with whom they are already in business.
- xi. In case of LC by any commercial bank other than financial institution onboarded in the project, the onboarded financial institution will release LC amount or part thereof once machine is shipped or imported and handed over to the beneficiary farmer or as per agreed terms between the suppliers and on boarded financial institution.
- xii. The import status of the machinery will be continuously updated on the online portal by the concerned stakeholders/vendors.

  
Assistant Director  
Agricultural Engineering  
Directorate of Agricultural Engineering  
(Field) Punjab, Lahore.

- xiii. Upon arrival of the machinery at supplier premises, the machinery will undergo inspection by a designated Departmental Inspection Committee to ensure that the machine is as per the brand, model selected at the time of LC opening (if so required).
- xiv. The concerned Assistant Director Agricultural Engineering will update the delivery status of each machine on the portal.
- xv. Completion of the payment will be made by the Financial Institution to the pre-qualified supplier once delivery report is submitted by concerned office of Field Wing.
- xvi. Quarterly repayments will begin after delivery of machine or 06 Months grace period (whichever ever comes earlier) Principal amount will be paid by the beneficiary farmer over a period of five-years whereas b) Markup cost will be borne by the Government of Punjab, ensuring interest-free financing for the farmers.

  
Assistant Director  
Agricultural Engineering  
Directorate of Agricultural  
(Field) Punjab, Lahore.

## MODALITIES

### A. Development of Integrated, Hassle Free Transparent Farmer Subsidy Distribution Mechanism through PITB

The Punjab Information Technology Board (PITB) will play a crucial role in providing technological support to ensure the smooth implementation of the hi-tech machinery interest free bank financing scheme. PITB will develop web portal for smooth implementation of the project activities by integrating all the stakeholders. Here are the key activities and responsibilities that PITB would undertake.

- i. Design and develop a user-friendly, secure, and robust web portal for the submission and processing of subsidy applications and subsequent requirement of all stakeholders/project implementing partners.
- ii. Develop and implement an online application submission system that allows farmers to submit their applications digitally.
- iii. Provision of dashboard for non-live mouza with uploading facility of farmer CNIC and Fard-e-Malkiat.
- iv. Regularly maintain and update the platform to ensure smooth operation, addressing any technical issues promptly.
- v. Provision of facility to the admin user to update the daily based farmer application received and rejected.
- vi. Create a workflow for the verification of applications, including automated checks for eligibility criteria.
- vii. Implement a secure document management system for uploading, storing, and retrieving necessary documents.
- viii. Develop and manage an automated, transparent digital balloting system to randomly select eligible farmers for provision of subsidy, if required.
- ix. Ensure the balloting process is fair, transparent, and free from manipulation, with features for audit and verification.
- x. Develop and maintain a secure database for storing application data, farmer details, and other relevant information.
- xi. Implement robust security measures to protect sensitive data from unauthorized access, breaches, and cyber threats.
- xii. Establish regular data backup and disaster recovery protocols to prevent data loss.
- xiii. Ensure seamless integration of the web portal with the systems of other stakeholders, including the Financial Institution, Land Records Authority (PLRA), and Excise & Taxation Department, manufacturers etc.

- xiv. Provision of digital registration facility for getting registration of hi-tech machinery with Excise & Taxation Department.
- xv. Facilitate secure and efficient data exchange between the web portal and stakeholder systems to streamline processes and reduce manual work.
- xvi. Provision of dashboard for helpdesk/call center to provide technical support to farmers and other users, addressing queries and resolving issues related to the web portal.
- xvii. Conduct training sessions for staff, stakeholders, and farmers on how to use the web portal and its features effectively.
- xviii. Develop and distribute user guides, FAQs, and instructional materials to assist users in navigating the platform.
- xix. Implement tools for real-time monitoring of the platform's performance, user activity, and application processing status.
- xx. Provide analytics and generate reports on various aspects of the scheme, such as application numbers, processing times, and loan/subsidy disbursements.
- xxi. Create interactive dashboards for project management and stakeholders to track progress and make informed decisions.
- xxii. Provision of SMS/IVR services to the farmer on each step through integrated API
- xxiii. Develop a feedback mechanism to collect user feedback on the web portal and identify areas for improvement.
- xxiv. Regularly review and enhance the platform's features and functionality based on user feedback and evolving needs.


## **A-2: Development of Dashboards for Different Stakeholders by PITB**

Punjab Information Technology Board (PITB) will develop dashboards for different stakeholders engaged in the project. The activities as identified within the implementation of the project are listed below with responsibility of stakeholder and input required from each stakeholder. Here is detail of dashboards to be developed:

### **A-2.1: Dashboard for (Field Wing) of Agriculture Department**

PITB will develop a dashboard for Field Wing of Agriculture Department with admin role in order to have updated status of the activities such as:

- i. Updated status of number of applications being submitted by farmers on real time basis.

  
 Assistant Director  
 Agricultural Engineering  
 Directorate of Agricultural  
 (Field), Punjab, Lahore

- ii. Detail of eligible applicants after scrutiny of the applications.
- iii. Detail of eligible applicants with approved bank financing.
- iv. Status of issuance of allotment letters and subsequent bookings confirmed with manufactures/importers.
- v. Status of deposition of farmers share in the form of equity and issuance of Letter of Credit in favour of opted vendors.
- vi. Manufacturing/import status of machines and their delivery to farmers through designated dealers of the manufacturers / importers.
- vii. Status of district inspections done and subsequent detail of govt. share of subsidy payment to the suppliers of the machines, if so required.

#### **A-2.2: Dashboard for Financial Institution**

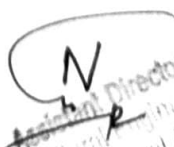
PITB will also create a user interface/ web portal for Financial Institution (s), the financier and financial management support providing institution for continuously updating:

- i. Visibility of list of farmers who have been declared as successful winners as a result of due diligence conducted by Financial Institution.
- ii. To collect farmer, share of machinery cost in the form of equity and registration fee and card fee if so required.
- iii. To have updated status of total share collection and transfer to the concerned machine manufactures/importers.
- iv. Availability of total govt. funds and their transfer to the manufacturers.
- v. Status of loan repayment by the beneficiary farmers and interest cost payment by Govt. of Punjab Agriculture Department.

#### **A-2.3: Dashboard for Manufacturers/Importers and their Designated Dealers**

The integrated dashboard created by PITB will allow the pre-qualified vendors i.e. manufacturers/importers to work closely in an integrated manner with Agriculture Department and onboarded financial institution (s) for having an updated status of their activities for planning and their daily work in a smooth manner including:

- i. Confirmation of bookings of different machines on receipt of farmer's share through the financial institution (s).
- ii. Viewing the manufacturing/importers status of different machines as per already fixed Turnaround time (TAT).

  
 Assistant Director  
 Agricultural Engineering  
 Directorate General Agriculture  
 (Field) Punjab, Lahore.

- iii. Dispatch of machines to the concerned beneficiary farmers through their designated agents.
- iv. Collection of govt. share of subsidy (in the form of interest cost) after delivery of machines to the farmers.

#### **A-2.4: Dashboard for Excise & Taxation Department**

Through the dashboard, Excise & Taxation Department will view:

- i. Status of Registration of machines across districts of Punjab province.
- ii. Verification of registration numbers.
- iii. Availability of machine invoice and clearance of dues.
- iv. Collection of funds in lieu of registration fee, smart card fee and their status.

### **B- ROLES AND RESPONSIBILITIES:**


#### **B-1: Roles and Responsibilities of Field Wing of Agriculture Department**

The Field Wing of the Agriculture Department is the main executing agency for the implementation of this project. It holds a central role in ensuring coordination, transparency, accountability, and smooth service delivery to beneficiary farmers. Its core roles and responsibilities are outlined as follows:

- i. Serve as the principal execution agency for the implementation of the project at the district and tehsil levels.
- ii. Ensure close coordination with all relevant stakeholders, including:
  - a) Project Management
  - b) Partner banks and financial institutions
  - c) ICT and online portal support teams
  - d) Machinery manufacturers and authorized dealers
  - e) Farmers and their organizations
- iii. Facilitate farmer registration and application submission through the online portal.
- iv. Provide on-ground support and guidance for farmers in understanding eligibility criteria, documentation, and financing modalities.
- v. Establish help desks at field offices to assist farmers in real time

  
Assistant Engineer  
Agricultural Engineering  
Directorate General Agriculture  
(Punjab), Lahore.

- vi. Conduct physical verification of:
  - a) Landholding ownership and cultivation status
  - b) Need assessment for specific machinery
  - c) Farmer eligibility as per project guidelines
- vii. Upload verification reports on the portal in a timely and transparent manner.
- viii. Maintain comprehensive financial records at the field level, including:
  - a) Disbursement status of subsidized machinery
  - b) Farmer share deposits and confirmations from banks
  - c) Manufacturer payments, delivery receipts, and invoices
- ix. Ensure all financial transactions are documented and audit-compliant.
- x. Coordinate with machinery manufacturers and designated dealers to ensure smooth, timely, and transparent delivery of machinery to eligible farmers.
- xi. Verify machinery specifications, condition, and installation at the farm level.
- xii. Monitor and document handover of machines through delivery reports and farmer acknowledgments.
- xiii. Track project progress through field monitoring visits and machinery usage surveys.
- xiv. Report field-level implementation data and performance indicators to the PMU on a regular basis.
- xv. Identify gaps, delays, or issues in implementation and provide feedback for corrective actions.
- xvi. Act as the first-line contact point for addressing farmer complaints and resolving issues related to verification, delivery, or financing.
- xvii. Maintain grievance redressal logs and ensure escalation of unresolved matters to higher authorities.
- xviii. Ensure timely redressal and farmer satisfaction.
- xix. Organize and coordinate training sessions for farmers on the use, maintenance, and repair of high-tech machinery in coordination with machinery suppliers.
- xx. Liaise with machinery dealers and manufacturers for provision of after-sales service and field demonstrations.
- xxi. Promote sustainable mechanization practices and improve technology adoption

  
 Aslam, Director  
 Agricultural Engineering  
 Directorate General Agriculture  
 (Field) Punjab, Lahore.

- xxii. Ensure complete documentation of all activities including farmer applications, verification reports, delivery receipts, training sessions, complaints, and financial transactions.
- xxiii. Maintain digitized and physical records in line with project audit and monitoring requirements.
- xxiv. Collect structured feedback from farmers regarding machinery performance, delivery experience, and financing processes.
- xxv. Share ground-level insights with PMU for policy refinement and future planning

## **B-2: Roles and Responsibilities of Financial Institution(s)**

The Financial Institution preferably BOP will be financier of the machines and will act as co implementing agency for overall financial management of the project including farmers share, Govt. share through subsidy disbursement to ensure smooth and efficient handling of funds. Financial Institution shall accomplish the task exclusively through its own resources without financial charging in lieu of services provided by it.

Following are roles and responsibilities of the Financial Institution(s) in the subsidy-driven project for providing hi-tech machines to the farmers:

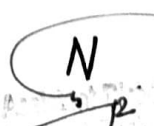
- i. Integration of its online systems with web portal developed by PITB for maintaining all financial records.
- ii. Set up a secure mechanism for farmers to deposit their share of the machine cost, which could include online banking, mobile banking, or physical branches.
- iii. Ensure proper accounting and reconciliation of farmers' deposits.
- iv. Integration with manufactures/importer's accounts for seamless transfer of farmer share and the amount of bank financing in case of LC opened by banks other than the Financial Institution(s) on boarded in the project.
- v. Conduct due diligence of the applicant farmers before approving of loan in favour of eligible applicant farmers.
- vi. Booking of machines with the manufacturers/importers for selected farmers as per choice of machine and manufacturer by the farmer as given in the portal.
- vii. Securely manage and disburse subsidy funds as per the scheme's guidelines and provisions.

N  
 Assistant Director  
 Agricultural Engineering  
 Directorate of Animal Agriculture  
 (100) Punjab, Lahore.

- viii. Transfer machine registration fee to the Excise & Taxation Department for registration of machines of the respective farmers (if available).
- ix. Verify the delivery of the machines to the farmers as per the data provided by the portal before releasing of LC in favour of pre-qualified vendors.
- x. Maintain financial records of disbursed subsidies, including the amounts, dates, and recipients.
- xi. Generate and provide detailed financial reports to the concerned authorities, including the status of subsidy disbursement and farmer share deposits.
- xii. Facilitate periodic audits to ensure transparency and accountability.
- xiii. Integrate its financial systems with the portal to allow seamless transactions and real-time updates.
- xiv. Ensure robust data security measures to protect farmers' financial information.
- xv. Provide customer support services, including a helpline or online support, to assist farmers with any financial queries or issues.
- xvi. Implement a mechanism for addressing grievances related to financial transactions promptly.
- xvii. Ensure all transactions comply with relevant financial regulations and guidelines of State Bank of Pakistan.
- xviii. Train the institution's staff on the specifics of the subsidy scheme to ensure efficient handling of processes.

### **B-3: Roles and Responsibilities of Importers/Suppliers**

- i. The Importer/supplier will work closely with the Agriculture Department, Financial Institution, and farmers to ensure smooth execution of the scheme.
- ii. Will submit complete technical specifications, descriptions, brochures, and product images of proposed agricultural machinery.
- iii. Ensure all machines comply with relevant national/international standards and local agricultural suitability requirements.
- iv. After the farmer is verified and deposits **20% equity**, the supplier/importer must confirm booking of the specified machinery through integrated portal.
- v. Will initiate the opening of Letter of Credit (LC) and import documentations after booking is confirmed in case of imported machinery
- vi. Will be responsible of timely delivery of locally manufactured and imported machines,

  
 Agriculture and  
 Director General / Government  
 (Field) Project, Lahore

- vii. Will ensure timely installation, commissioning, and, if required, training on the use of machinery.
- viii. Will provide after-sales services, warranty support, and spare parts availability as committed at the time of SLA.
- ix. The Manufacturer/Importer will receive payment (Farmer's 20% at the time of booking and Bank financed amount equivalent to 80% (subject to maximum financing limit of Rs.30 million) once machine is delivered to the beneficiary farmer in case of local manufacturing or on landing the machine at the port of import in case of imported machine or as may be agreed with the prequalified firms. The machine will be delivered within 07 working days after landing at port.
- x. In case of LC opened with financial institution on boarded in the project, all the funds already lying with financial institution will be released to the Importer once machine gets landed at Port and same is the case with commercial banks other than the financial institution on boarded in the project.

  
Assistant Director  
Agricultural Engineering  
Directorate of Agriculture  
(Field) Punjab, Lahore

## **SECTION-II**

### **INSTRUCTIONS TO APPLICANTS**

#### **FRAUD & CORRUPTION**

- i. The Procuring Agency requires that the Applicant observes the highest standard of ethics in relation to submission of EoI for short-listing and further documents required for short-listing and thereafter.
- ii. The Procuring Agency will reject a proposal for short-listing if it determines that the Applicant has directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract in question and will declare the applicant ineligible, either indefinitely or for a stated period of time.
- iii. Any misinformation, forged / fake documents / statements etc. will lead to disqualification at short listing stage in addition to any other action as per law.

#### **ELIGIBILITY**

Undertaking on Judicial Paper that the firm is not insolvent, not blacklisted and not involved in litigation or arbitration with any of Provincial or Federal Government Department of Pakistan, any Agency of United nations, World Bank and Asian Development Bank. In case the firm was involved in any litigation or arbitration process, proof of dispute resolution along with history for last three years in accordance of **Annexure-IV** is required.

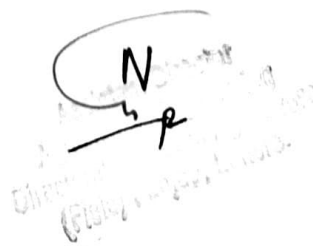
An Applicant or any of its Members, declared Insolvent/blacklisted / debarred by any public-sector organization or department in Pakistan shall be ineligible for short-listing.

The applicants should belong to eligible countries as per current policies of the Federal Government of Pakistan.

#### **LANGUAGE**

Language of this EoI and subsequent all processes and correspondences shall be English.

N  
hr

A handwritten signature 'N' with 'hr' below it, and a faint circular stamp containing text that is mostly illegible.

## **EOI ADVERTISEMENT**

The EoI advertisement shall form an integral part of the EoI Document.

## **CLARIFICATIONS IN RELATION TO EOI DOCUMENTS**

- i. An Applicant requiring any clarification in relation to the EoI Document shall contact The Procuring Agency in writing at the address indicated in this EoI Document.
- ii. The Procuring Agency will respond in writing to any request for clarification provided that such request is received no later than ten (10) days prior to the deadline/Due Date for submission of the EoI.

## **AMENDMENTS IN EOI DOCUMENTS**

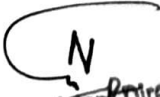
- i. At any time prior to the deadline for submission of EoI, The Procuring Agency may amend the EoI Document by issuing an addendum.
- ii. Any addendum issued shall be part of EoI Document.
- iii. To give Applicants reasonable time to take an addendum into account in preparing their applications, The Procuring Agency may, at its discretion, extend the deadline for the submission of applications.
- iv. No objection shall be entertained regarding the terms & conditions of this EoI Document after deadline for submission of EoI.

## **CHANGE IN INFORMATION PROVIDED TO PROCURING AGENCY**

The Applicant shall immediately report to The Procuring Agency in writing any change in the information provided in its EoI (including any information relevant to any Consortium). The determination of whether the change is material shall be in Procuring Agency's sole and exclusive discretion and any material change could also lead to disqualification of such Applicant. Any failure to report change by the Applicant shall constitute grounds for disqualification.

## **COST OF APPLICATION**

- i. The Applicant shall bear all costs associated with the preparation and submission of EoI. The Procuring Agency will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the short-listing process.
- ii. The Procuring Agency will not be responsible for any costs or expenses incurred by the Applicant in connection with the preparation or delivery of proposals or visits to any office or site.

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.

- iii. The Procuring Agency shall be under no obligation to return any EoI or supporting materials submitted by the Applicant.

### **DOCUMENTS ESTABLISHING THE ELIGIBILITY OF APPLICANT**

To establish its eligibility, the Applicants shall complete all eligibility requirements as set out in this document supported by verifiable documentary evidence. Applications without complete supporting documentary evidence, as required under this EoI, shall be considered non-responsive and shall be rejected.

### **DOCUMENTS ESTABLISHING THE QUALIFICATIONS OF APPLICANT**

To establish its qualifications, the Applicant shall provide the information requested in the corresponding sheets, evaluation criteria etc. in the form of verifiable documentary evidence.

### **CONSORTIUM**

- i. If Applicant is a Consortium, there must be a Lead Firm appointed through a Power of Attorney executed by all Consortium members individually, authorizing the Lead Firm to act on their behalf and to enter into legally binding obligations.
- ii. Power of Attorneys shall be prepared as instructed in **Annexure – I, II & III.**
- iii. In the event the Applicant is a Consortium, all communications and correspondence shall be routed through the Lead firm. The Procuring Agency shall only correspond with the Lead Firm and as such delivery of any notice, information or other correspondence to the Lead Firm shall be deemed delivered to all the members of Consortium.
- iv. One member of Consortium may participate in only one EoI and if one member participates in more than one EoI's, The Procuring Agency shall reject all such EoIs.

### **SIGNING THE APPLICATION**

- i. The Applicant shall prepare and submit the EoI as described in this document. The EoI shall be signed by a person duly authorized on behalf of the Applicant through Power of Attorney.
- ii. Original written Power of Attorney authorizing the signatory of the Application to act for and on behalf of the Applicant shall be attached with the application according to the given **Annexure-II.**
- iii. Every page and every form of EoI shall be signed and stamped by the Signatory of the Application.

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.

## SEALING AND IDENTIFICATION OF APPLICATION

The Applicant shall enclose ONE Original and ONE COPY of its EoI in a sealed envelope that shall:

- i. Bear the name and address of the Applicant,
- ii. Be addressed to the Director General Agriculture (Field) Punjab, Lahore for the project titled “**Chief Minister Punjab Hi-Tech Farm Mechanization Financing Program**” Soil Survey Building, Multan Road, Lahore.
- iii. Bear the specific identification of this short-listing process indicated in the EOI Document and shall be clearly marked the subject title.
- iv. Each EOI shall be in English accompanied by all the supporting documents. If any original supporting document is not in English, a certified translation of the same in English shall be provided by the Applicant.
- v. Applicants are also required to state, in their proposals, the name, title, phone & fax numbers, e-mails, and addresses of their Primary Contact and Secondary Contact, through whom all communications shall be directed until the procurement process has been completed or terminated.
- vi. The Procuring Agency will accept no responsibility for not processing any envelope that was not identified as required.

## OPENING OF APPLICATIONS


The Procuring Agency shall open (all) application(s) on the time & date indicated in EoI advertisement.

## CONFIDENTIALITY

Information relating to the evaluation of Applications, and recommendation for short-listing, shall not be disclosed to the Applicants or any other persons not officially concerned with such process until the notification of short-listing is made to all Applicants.

## CLARIFICATIONS OF APPLICATIONS

- i. To assist in the evaluation of applications, The Procuring Agency may, at its discretion, ask any Applicant for a clarification of its application

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.

which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.

- ii. If an Applicant does not provide clarifications of the information requested by the deadline, the application shall be evaluated based on the information and documents available at the time of evaluation of the application. Failing to provide requisite information may lead to rejection / disqualification of application.

## **RESPONSIVENESS OF APPLICATIONS**

All applications not responsive to the requirements of the EoI Documents shall be rejected.

## **NOTIFICATION OF SHORT-LISTING**

The purpose of this EoI Document / Advertisement is to pre-qualify Firms. The Procuring Agency shall promptly notify each Applicant as to whether or not it has been shortlisted after completing the process and procedure of short-listing.

## **INTERPRETATION & FINAL DETERMINATION**

The interpretation and final determination of any matter relating to the EoI Document, all enclosed documents, sections, compliance documents etc. as well as any additional or supplementary information required by The Procuring Agency will be at Procuring Agency's sole discretion which shall be final and binding on the Applicants.

## **USE OF INFORMATION**

Permission for disclosure of information submitted by an Applicant as part of the EoI is not required for the release of information to The Procuring Agency, its governing bodies/departments, its consultants, advisors and personnel for the purpose of evaluation of application and short-listing.

## **CONFLICT OF INTEREST**


The Procuring Agency may confirm the status of the Applicant for the sake of conflict of interest before completion of the short-listing process. For this purpose, the Applicant shall be required to provide this information in specific terms and any misrepresentation shall be made a ground for rejection. Applicants shall note that in case of their selection, any such links, if detected during the course of their contract,

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore

would be reported by The Procuring Agency to PPRA for cancellation of its registration/license leading to their blacklisting.

## **GOVERNING LAW**

The governing laws of the Project and the contract thereto shall be laws of Pakistan (where Federal laws are applicable) and laws of Punjab (where provincial laws are applicable). The procurement process will be governed under the Punjab Procurement Rules 2014 (as amended up to date) & Regulations as available on the day of publication of this EoI, instructions of the Government of the Punjab received during the completion of the process, and other applicable laws of Punjab Province. The Rules may be downloaded from the Punjab Procurement Regulatory Authority (“PPRA”) website [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk) Moreover, the entire EoI Document shall be construed in the light of these Rules.

  
Assistant Director  
Agricultural Engineering  
Directorate of Agricultural  
(Field) Punjab, Lahore.

**PREQUALIFICATION CRITERIA FOR DEALERS AND IMPORTERS FOR  
CHIEF MINISTER PUNJAB HI-TECH FARM MECHANIZATION  
FINANCING PROGRAM**

Sr. No	Criteria	Description	Requirements	SoV / Doc Required
1	Legal Entity	Reregistered as a sole proprietorship, partnership, or private/public limited company with the Securities and Exchange Commission of Pakistan (SECP) or the Registrar of Firms, as applicable.	(Mandatory)	Registration Certificate
		A valid National Tax Number (NTN) issued by the Federal Board of Revenue (FBR) and, where applicable, must be registered for Sales Tax.	(Mandatory)	Registration Certificate
		Registration with relevant industry-specific departments, regulatory forums, or sectoral bodies based on the nature of operations and product categories.	(if applicable)	Registration Certificate
2	Dealership, Import Licensing and Regulatory Compliance	The applicant must possess a valid dealership authorization certificate from the Original Equipment Manufacturer (OEM) or Principal Supplier of the agricultural machinery.	(Mandatory)	Dealership/ Authorization Certificate
		Import Licensing: The business must hold a valid import license in accordance with prevailing government regulations.	Mandatory in case of imported machinery	Copy of license
3	Experience	The applicant must have relevant/specific experience in the import/supply of agricultural machinery & equipment.	(Mandatory)	Documentary evidence (Quantitative data of machinery & equipment sold/imported.)
4	Technical Capability / Workforce	Availability of at least one (01) Engineer (Mechanical / Mechatronics / Agricultural or equivalent) and Three	(Mandatory)	Degrees, Diplomas and certificates

  
**Assistant Director**  
**Agricultural Engineering**  
**Directorate General Agriculture**  
**(Field) Punjab, Lahore.**

Sr. No	Criteria	Description	Requirements	SoV / Doc Required
		(03) Technicians / mechanics.		
5	Financial Strength	The applicant must have adequate financial turnover of Rs.100 million of last 4 years	(Mandatory)	Audited financial statements / Sales Tax Returns / Income Tax Returns.
6	Infrastructure Requirements	At least one dedicated display area / office must be available for showcasing agricultural machinery in Pakistan.	(Mandatory)	Lease Agreement or Ownership Documents for business premises (office / showroom / workshop.
7	Distribution and Business Operations Plan	The applicant must submit a viable business and operational plan outlining: <ul style="list-style-type: none"> <li>o Market outreach and coverage strategy, including proposed dealer/sub-dealer network.</li> <li>o Sales, distribution, and customer service approach within Punjab.</li> </ul> Adequate arrangements for the storage and availability of spare parts must be ensured to support ongoing maintenance and customer service needs.	(Mandatory)	Attach a viable business plan
8	Joint Venture	For the purpose of Supply of goods joint venture shall be admissible. The discontinuation of the JV shall invoke halt of transaction and reinitiation of pre-qualification criteria.		Legal JV agreement indicating the Lead Firm

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.

# INFORMATION FORM

**Name of Applicant:** \_\_\_\_\_

**Firm / Company / Consortium:** \_\_\_\_\_

**Applicant as Manufacture/Supplier/Importer** \_\_\_\_\_

- a) **Address:** \_\_\_\_\_
- b) **Telephone No (s):** \_\_\_\_\_
- c) **Fax Number:** \_\_\_\_\_
- d) **E-mail Address:** \_\_\_\_\_
- e) **Preferred mode of correspondence:** \_\_\_\_\_
- f) **Please select the relevant Agricultural Implement(s)** \_\_\_\_\_

Sr. #	Implement Type	Select the Implement (YES/NO)	Proposed Unit Price (PKR)	How much No. of machine can be supplied in One Year	Country of origin Local/ Imported
1.	Wheat Combine Harvester				
2.	Multi Crop Planter				
3.	Rice Transplanter with Nursery Raising Machine				
4.	Rice Combine Harvester				
5.	All type of Baler				
6.	Maize Cob Harvester				
7.	Silage Harvester				
8.	Maize Cob Dryer				
9.	Orchard Pruner				
10.	Orchard air blast sprayer				
11.	Centre Pivot Irrigation System				
12.	High Power Tractor (> 85 Hp)				

  
**Assistant Director**  
**Agricultural Engineering**  
 Directorate General Agriculture  
 (Field) Punjab, Lahore

**Note:** Please provide the following for each proposed machine:

- Technical specifications (capacity, power source, dimensions, weight, etc.), Product technical brochures / manuals, high-resolution images etc.
- Certificate of origin, warranty terms and period, after-sales service (including availability of spare parts) and estimated delivery timeline.
- Compliance certificate with local agricultural standards (if applicable) and previous supply references or track record.
- Price per unit exclusive of duties and taxes and price per unit inclusive of all applicable duties and taxes
- Any additional charges (e.g. freight, insurance, installation, or training, if applicable)

**In case of Consortium, provide following information:**

S/No.	Name of Consortium Firms*	Brief Description of each Consortium Firm	Role in Consortium	Representative of Each Associate / Consortium Firm in Consortium**	Contact Information

\* Start with the Lead Firm in Consortium.

\*\* To be appointed through Power of Attorney by each Associate / Consortium Firm.

**(To be Signed by Authorized Signatory)**

  
**Assistant Director**  
**Agricultural Engineering**  
**Directorate General Agriculture**  
**(Field) Punjab, Lahore.**

**EXPRESSION OF INTEREST (EOI) for SUPPLIER/  
MANUFACTURER OF AGRICULTURAL IMPLEMENTS**

To

The Director General Agriculture  
(Field) Punjab, Soil Survey Building,  
Multan Road, Lahore.

**Subject: EXPRESSION OF INTEREST (EOI) FOR PREQUALIFICATION OF  
AGRICULTURAL FARM MACHINERY IMPORTERS/SUPPLIERS**

Dear Sir,

This is in response to your Eoi advertisement published in the daily newspaper [ ] on [ - -2025] inviting expression of interest for prequalifying Importers / Manufacturers and Suppliers for the Project “**Chief Minister’s Program for Promotion of High Tech. Mechanization in Punjab**”. We hereby submit our expression of interest to supply following Agricultural Implement(s):

1	2
Implement Type	No. of Implements to be Provided in One Year

We have attached all the requisite information according to the given formats. The information furnished by us in this expression of interest is correct to the best of our knowledge and belief. We understand that you will evaluate our application to decide whether or not we are eligible and shortlisted to proceed further in the process.

We shall remain obliged.

Dated:     /     /2025

Sincerely yours,  
.....

  
**Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.**

**POWER OF ATTORNEY  
(For Lead Member of Consortium)**

[To be printed on a PKR 1000/- stamp paper]

Whereas the **Director General Agriculture (Field) for "Chief Minister's Punjab High Tech. Tech. Mechanization Financing Program" Agriculture Department (GoPb)** (hereinafter referred as the "Procuring Agency") has invited EOI for Short listing of Applicant(s) to pre-qualify for "**Distribution of Agricultural Implements to selected farmers of Punjab**".

Whereas, \_\_\_\_\_ and \_\_\_\_\_, (collectively the "**Consortium**") and individually as the "**Member**") being members of the Consortium are interested in Prequalification for the Project in accordance with the terms and conditions of the EOI Document and:

Whereas, it is necessary for the CONSORTIUM to designate one of the CONSORTIUM Member as the Lead Member with all necessary power and authority to do for and on behalf of the CONSORTIUM, all acts, deeds and things as may be necessary in connection with the CONSORTIUM's EOI Application for the Project and its execution.

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS

We, \_\_\_\_\_ having our registered office at \_\_\_\_\_, M/s. \_\_\_\_\_, having our registered office at \_\_\_\_\_, and M/s. \_\_\_\_\_, having our registered office at \_\_\_\_\_, [the respective names and addresses of the registered office] (hereinafter collectively referred to as the "Principals") do hereby irrevocably designate, nominate, constitute, appoint and authorize M/s \_\_\_\_\_, having its registered office at \_\_\_\_\_, being one of the Member of the Consortium, as the Lead Member and true and lawful attorney of the Consortium (hereinafter referred to as the "Attorney") and hereby irrevocably authorize the Attorney (with power to sub-delegate) to conduct all business for and on behalf of the CONSORTIUM and any one of us during the Short listing process and, in the event the Consortium is awarded the Contract, during the execution of the Project, and in this regard, to do on our behalf and on behalf of the Consortium, all or any of such acts, deeds or things as are necessary or required or incidental to the submission of its bid for the Project, including but not limited to signing and submission of all applications, Bids and other documents and writings, participate in bidders' and other conferences, respond to queries, submit information/ documents, sign and execute contracts and undertakings consequent to acceptance of the bid of the CONSORTIUM and generally to represent the CONSORTIUM in all its dealings with the Authority.

AND hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us/ CONSORTIUM.

Furthermore, each provision of this Power of Attorney is severable and distinct from the others. The invalidity, illegality or unenforceability of any one or more provisions of this Power of

Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore

Attorney at any time shall not in any way affect or impair the validity, legality and enforceability of the remaining provisions hereof.

**IN WITNESS WHEREOF**, we have executed this **POWER OF ATTORNEY** as of [Date].

For: [Consortium Member-1]

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
CNIC/Passport #: \_\_\_\_\_

For: [Consortium Member-2]

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
CNIC/Passport #: \_\_\_\_\_

**WITNESSES:**

1.....  
**NAME:** .....  
**ADDRESS:**  
**NIC OR PASSPORT No.**

2.....  
**NAME:** .....  
**ADDRESS:**  
**NIC OR PASSPORT No.**

**Notes:**

- To be executed by Authorized Representatives of all the Members of the Consortium
- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the Applicable Law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- Also, wherever required, the applicant should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
- For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Pakistani Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. Once the original Power of Attorney has been brought into Pakistan, adhesive stamps are to be affixed on the same.

.....  
**AS NOTARIZED BY THE NOTARY PUBLIC**

  
**Assistant Director**  
**Agricultural Engineering**  
**Directorate General Agriculture**  
**(Field) Punjab, Lahore**

**Annexure-II:  
POWER OF ATTORNEY  
(For signatory of Application)**

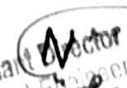
[To be printed on a PKR 1000/- stamp paper]

**KNOW ALL MEN BY THESE PRESENTS THAT** by this Power of Attorney (“Power of Attorney”), (\_\_\_\_\_) having its registered office at [\_\_\_\_\_] , does hereby nominate, appoint and authorize (\_\_\_\_\_) , having CNIC No (\_\_\_\_\_) hereinafter referred to as the “**Signatory of Application**”, to do in our name and on our behalf the following:

- i. Sign and submit to Project Coordinator or its authorized nominee, the EOI/Tender/Bid of pre-qualification for “**Chief Minister’s Punjab High Tech. Tech. Mechanization Financing Program**”, in response to the EoI advertisement dated [\_\_\_\_\_] issued by The Procuring Agency and all other documents and instruments required to submit the EOI/Tender/Bid.
- ii. Execute all such contracts, deeds, documents and instruments as may be considered necessary and expedient in relation to the foregoing; and
- iii. Do and carry out all other actions as may be required by the Procuring Agency in connection with the EOI/Tender/Bidding process as a whole;
- iv. To immediately notify The Procuring Agency in writing of any impending or actual revocation as well as any change in the terms of this Power of Attorney.
- v. To do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our EOI and/or Bid in response to the above referred tenders including signing and submission of all documents, instruments and deeds (including correcting any deficiencies or mistakes therein), attending any meetings organized by the Procuring Agency (including pre-bid conference meetings and bid opening meetings) and providing information/responses to the Procuring Agency in all matters in connection with our Bid.

We, [\_\_\_\_\_] , do hereby ratify and confirm whatsoever the Signatory of Application shall do by virtue of these presents and further agree that whatever the Signatory of Application shall do or cause to be done pursuant to this Power of Attorney shall be binding on us.

Furthermore, each provision of this Power of Attorney is severable and distinct from the others. The invalidity, illegality or unenforceability of any one or more provisions of this Power of Attorney at any time shall not in any way affect or impair the validity, legality and enforceability of the remaining provisions hereof.

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.

IN WITNESS WHEREOF, we have executed this **POWER OF ATTORNEY** as of  
[ \_\_\_\_\_ ]

**FOR: [INSERT NAME OF APPLICANT FIRM]                      FOR SIGNATORY OF  
THE APPLICATION (Attorney)**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_  
Name: \_\_\_\_\_ Name: \_\_\_\_\_  
Title: \_\_\_\_\_ Title: \_\_\_\_\_  
CNIC/Passport No. \_\_\_\_\_ CNIC/Passport No. \_\_\_\_\_

**WITNESSES:**

1.....  
**NAME:** .....

2.....  
**NAME:** .....


**ADDRESS:**  
NIC or PASSPORT No.

**ADDRESS:**  
NIC or PASSPORT No.

**Notes:**

- a) In case of Consortium; To be executed by the Authorized Representative of the Lead Member of the Consortium.
- b) In case of Single Applicant Firm; To be executed by:
  - i. Partners in case of a Partnership Firm; or
  - ii. Chairman Board of Directors in case of a Company.
- c) In the case of a Pakistani Executor or Attorney, a copy of his/her Computerized National Identity Card ("CNIC") should be attached with the Power of Attorney. In the case of a non-Pakistani Executor or Attorney, a copy of his/her passport should be attached.
- d) The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the Applicable Law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- e) Also, wherever required, the applicant should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
- f) For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Pakistani Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. Once the original Power of Attorney has been brought into Pakistan, adhesive stamps are to be affixed on the same.

..... **AS NOTARIZED BY THE NOTARY  
PUBLIC** \_\_\_\_\_

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.

## ANNEXURE III

### POWER OF ATTORNEY

#### (Authorized Representative of Each Member of Consortium)

[To be printed on a PKR 1000/- stamp paper]

KNOW ALL MEN BY THESE PRESENTS THAT by this Power of Attorney (“Power of Attorney”), \_\_\_\_\_ [Insert name of firm] having its registered office at [----- ], does hereby nominate, appoint and authorize Mr. \_\_\_\_\_, having CNIC No. \_\_\_\_\_ hereinafter referred to as the “Authorized Representative”, to do in our name and on our behalf the following:

- i. To form a Consortium with other firms to participate in the EOI/Tender/Bid of pre-qualification for “Chief Minister’s Punjab High Tech. Tech. Mechanization Financing Program”, in response to the EoI advertisement dated [---] issued by the Procuring Agency and all other documents and instruments in relation thereto.
- ii. execute all such contracts, deeds, documents and instruments as may be considered necessary and expedient in relation to the foregoing; and
- iii. do and carry out all other actions as may be required by The Procuring Agency in connection with the tender process as a whole (including EOI, RFP, Bid etc.);
- iv. To immediately notify The Procuring Agency in writing of any impending or actual revocation as well as any change in the terms of this Power of Attorney.
- v. To do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our EOI and/or Bid in response to the above referred tenders including signing and submission of all documents, instruments and deeds (including correcting any deficiencies or mistakes therein), attending any meetings organized by the Procuring Agency (including pre-bid conference meetings and bid opening meetings) and providing information/responses to the Procuring Agency in all matters in connection with our Bid.

We, [Insert name of Firm], do hereby ratify and confirm whatsoever the Signatory of Application shall do by virtue of these presents and further agree that whatever the Signatory of Application shall do or cause to be done pursuant to this Power of Attorney shall be binding on us.

Furthermore, each provision of this Power of Attorney is severable and distinct from the others. The invalidity, illegality or unenforceability of any one or more provisions of this Power of Attorney at any time shall not in any way affect or impair the validity, legality and enforceability of the remaining provisions hereof.

Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore. 36

**IN WITNESS WHEREOF**, we have executed this **POWER OF ATTORNEY** as of [Date].

**FOR: [INSERT NAME OF APPLICANT FIRM]**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
CNIC/Passport No. : \_\_\_\_\_

**FOR AUTHORIZED REPRESENTATIVE (Attorney)**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
CNIC/Passport No. : \_\_\_\_\_

**WITNESSES:**

1.....	2.....
<b>NAME:</b> .....	<b>NAME:</b> .....
<b>ADDRESS:</b>	<b>ADDRESS:</b>
<b>NIC or PASSPORT No.</b>	<b>NIC or PASSPORT No.</b>

**Notes:**

- i. To be separately executed by every Member of the Consortium
- ii. The Executant(s) shall be:
  - a. Partners in case of a Partnership Firm; or
  - b. Chairman Board of Directors in case of a Company.
- iii. In the case of a Pakistani Executor or Attorney, a copy of his/her Computerized National Identity Card (“CNIC”) should be attached with the Power of Attorney. In the case of a non-Pakistani Executor or Attorney, a copy of his/her passport should be attached.
- iv. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the Applicable Law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- v. Also, wherever required, the applicant should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
- vi. For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Pakistani Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. Once the original Power of Attorney has been brought into Pakistan, adhesive stamps are to be affixed on the same.

.....  
**AS NOTARIZED BY THE NOTARY PUBLIC**

  
**Assistant Director**  
**Agricultural Engineering**  
**Directorate of Agricultural**  
**(Field) Punjab, Lahore.**

## ANNEXURE IV

[To be printed on a PKR 100/- stamp paper]

### Litigation History

NAME: ( *Representative of* )

Year	Award FOR or AGAINST Applicant	Name of Client, Cause of litigation and matter in dispute	Disputed amount (Current value in Pakistani Rs. or US\$ equivalent)

Note:

- i. Attach Affidavit on non-judicial stamp paper that non-performance of a contract did not occur within the last ten years based on information on all settled disputes or litigation.
- ii. Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last 03 years or currently under execution. A separate sheet should be used for each partner of Consortium.

  
Assistant Director  
Agricultural Engineering  
Directorate General Agriculture  
(Field) Punjab, Lahore.

**ANNEXURE V**

**Affidavit for Experience**


[To be printed on a 100/- stamp paper]

**Name:** ( )

I, the undersigned, do hereby certify that I am/my firm doing this business of manufacturing agricultural implements/machinery since last \_\_\_\_\_ years and I fulfill all the eligibility criteria mentioned in the EOI.

*Signed by an authorized representative*

Title of Officer Name of Firm:  
Date:

  
Assistant Director  
Agricultural Engineering  
Directorate of Agricultural Engineering  
(Field) Punjab, Lahore.

## ANNEXURE VI

### **Affidavit for Correctness of Information**

[To be printed on a PKR 100/- stamp paper]

**Name:** (                    )

I, the undersigned, do hereby certify that all the statements made in the EOI and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by Procuring Agency for “**Chief Minister’s Punjab High Tech. Tech. Mechanization Financing Program**”.” Agriculture Department (GoPb)), at any time, if deems it necessary.

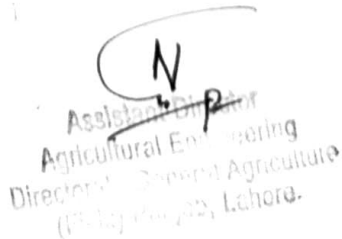
The undersigned hereby authorize and request the bank, person, firm or corporation to furnish any additional information requested by the Procuring Agency deemed necessary to verify this statement regarding my (our) competence and general reputation. Firm is not insolvent, not blacklisted and not involved in litigation or arbitration with any of provincial or Federal Government Department of Pakistan, any Agency of United nations, World Bank and Asian Development Bank.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Procuring Agency.

*Signed by an authorized representative*

Title of Officer Name of Firm:

Date:

  
Assistant Director  
Agricultural Engineering  
Director General Agriculture  
(Punjab), Lahore.