

Ref: _____



**Expression of Interest [EOI] Document for Pre-qualification of Tractor
Manufacturers/Importers in Punjab Pakistan**

Under

-
- 1. Chief Minister's Punjab Green Tractor Program Phase-II**
 - 2. Chief Minister's Punjab Hi-Power Tractor Programme**

Issued to:

Issued on:

Signature of Issuing Officer:

(Mr. Abdul Hameed)
DIRECTOR GENERAL AGRICULTURE
(EXTENSION) 21 DAVIS ROAD, LAHORE
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DISCLAIMER

This Expression of Interest (EOI) Document is provided to the recipient solely for use in preparing and submitting applications for pre-qualification for manufacturers/importers in supplying the green tractors to the selected farmers under **“Chief Minister’s Punjab Green Tractor Program Phase-II”** and **“Chief Minister’s Punjab Hi-Power Tractor Programme”** and firms to carry out the Assignment as further detailed in this EOI Document. This EOI Document is being issued by Director General Agriculture Ext. (hereinafter referred as the “Agriculture Department” where relevant the term includes its employees, personnel, affiliated entities, consultants, advisors, agents and contractors etc.), solely for the use of the Applicant(s) interested in the Assignments enumerated hereunder. Unless expressly specified otherwise, all capitalized terms used herein shall bear the meaning as ascribed in this EOI Document.

This EOI is not an agreement and is neither an offer nor invitation by the Agriculture Department to the prospective Applicant(s) or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their application for qualification pursuant to this EOI (the “Application”). This EOI includes statements, which reflect various assumptions and assessments arrived at by the Agriculture Department in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Applicant(s) may require. This EOI may not be appropriate for all persons, and it is not possible for the Agriculture Department, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this EOI. The assumptions, assessments, statements and information contained in this EOI may not be complete, accurate, adequate or correct. Each Applicant should therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI and obtain independent advice from appropriate sources.

Information provided in this EOI to the Applicant(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Agriculture Department accepts no responsibility of the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The evaluation criteria have been laid down for the purpose of short-listing of the Applicant(s). The Agriculture Department or its affiliated entities including its consultants, advisors, employees, personnel,

agents, make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI or in any other Document made available to a person in connection with the tendering process for the Assignment(s) or for any other written or oral communication transmitted to the recipient in the course of the recipient's evaluation and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in any way with pre-qualification of Applicant(s) for participation in the further process.

The EOI submitted by any Applicant shall be upon the full understanding and agreement of any and all terms of this EOI Document and such submission shall be deemed as an acceptance to all the terms and conditions stated in this EOI Document. Any EOI submitted by any Applicant shall be construed based on the understanding that the Applicant has done a complete and careful examination of this EOI Document and has independently verified all the information received from the Agriculture Department.

This EOI Document shall neither constitute a solicitation to invest, or otherwise participate, in the Assignment, nor shall it constitute a guarantee or commitment of any manner on the part of The Agriculture Department that the Assignment will be awarded. The Agriculture Department reserves its right, in its full discretion, to modify the EOI Document and/or the Assignment at any stage during the process to the fullest extent permitted by law, and shall not be liable to reimburse or compensate the bidder for any costs, taxes, expenses or damages incurred by the Applicant in such an event. Similarly, The Agriculture Department reserves the right, in its full discretion, to cancel the EOI Document and/or Assignment at any stage of the procurement process and shall not be liable to reimburse or compensate the Applicant for any costs, taxes, expenses or damages incurred by the Applicant(s) in such an event.

REQUEST FOR EXPRESSION OF INTEREST (EOI)

**For
Prequalification of Tractors Manufacturers/Importers in Pakistan
Under
CM Punjab Green Tractor Program-2025-2026**

The Government of Punjab, through the Directorate General Agriculture (Extension), Agriculture Department, is launching the **Chief Minister's Punjab Green Tractor Program – Phase II** and “**Chief Minister's Punjab Hi-Power Tractor Programme**” and invites Expressions of Interest (EOI) from eligible tractor manufacturers and importers for prequalification, The details of the schemes are as follows:

Sr.#	Name of Scheme	Category	Horse Powers (HP)
1	Green Tractor Phase-II	Local Manufacturers	50-65 HP
2	High-power Tractor Scheme	Local Manufacturers / Importers	75-125 HP

2. Firms must be on the Active Taxpayers List (ATL) of the Federal Board of Revenue (FBR), Local manufacturers must possess a valid manufacturing license issued by the Engineering Development Board (EDB) of Pakistan. Importers must possess a valid Sole Proprietorship Certificate issued by the Principal Manufacturer or dealership authorization certificate from the Original Equipment Manufacturer (OEM) for the relevant tractor category with valid import license. The prequalified manufacturers and importers will work with the Punjab Agriculture Department for the provision of subsidized tractors to selected farmers across Punjab province.
3. Expression of Interest documents, (containing detailed requirements and modalities etc.) can be obtained on payment of PKR 500/- (non-refundable) from the office of Director General Agriculture (Extension & AR) Punjab, 21-Davis Road, Lahore, Ph # 042-99200732. A pre-EOI meeting will be held on **31-07-2025** at **11:00 AM** in Committee Room of Director General Agriculture (Extension & AR) Punjab, 21-Davis Road, Lahore,
4. The Agriculture Department reserves the right to accept or reject any or all EOIs without assigning any reason. This invitation for EOI does not constitute a commitment or obligation on the part of the Department to award any contract or financing arrangement. Only prequalified firms will be eligible to participate in the next stage of the process.
5. The expression of interest, prepared in accordance with the instructions in the EOI documents, must reach at office of Director General Agriculture (Extension & AR) Punjab, 21-Davis Road, Lahore, on or before **10:30AM on 06-08-2025**. The EOIs will be opened on the same day at 11:00 A.M.
6. Further information may be obtained at the address/email given below during office hours from 0900 to 1700 hours. This advertisement is also available on Agriculture Department website at www.agripunjab.gov.pk.

(Ch Abdul Hameed)

Director General Agriculture (Extension & AR) Punjab
First Floor, Agriculture House, 21-Davis Road, Lahore
042-99200732 , Email: caodgaextpunjab@gmail.com

SECTION-I

INTRODUCTION

DEFINITIONS

In this document, the following terms shall be interpreted as defined below: -

Applicant:-	Means any corporation, company, partnership, firm, public or private entity or a Consortium, that is eligible, has the expertise and ability to undertake the Assignment as per the requirements of this EOI Document and has not been blacklisted/debarred by any public sector organization or department anywhere.
Assignment/ Scope of Work: -	Means the works to be undertaken and services to be provided by the Applicant in accordance with this EOI Document upon being selected as a successful bidder after the bidding process to be conducted post-shortlisting.
Consortium: -	Where the Applicant is comprised of a group of Partnership Firms or Corporations or Limited Companies etc. who have submitted an EOI as per the requirements of this EOI Documents, all members, if awarded the contract, shall individually sign and be jointly and severally liable for the entire Assignment and such an association may be known as a Consortium for submission of the EOI.
Lead Firm:-	If the Applicant is a Consortium, one of the entities of such a Consortium shall be designated as the Lead Firm in the EOI to perform a lead role. The Lead firm should be duly appointed by all Consortium members to submit and sign on their behalf all documents required hereunder to bind the entire Consortium to the contents, thereof. (Annexure-V)
Partner Firm	Means a partner firm in a Consortium.
Due Date:-	The date mentioned in advertisement as deadline for submission of EOI application.
EOI: -	Expression of Interest to be submitted by the Applicants containing the information as set out and required under this EOI Document.
Power of Attorney: -	The Power of Attorney to be provided by the Applicant(s) in the form appended to this EOI Document.
RFP: -	Request for Proposals
Signatory of Application:	Means the person duly authorized by the Applicant through Power of Attorney placed at Annexure IV to sign the application for EOI/Tender/Bid on its behalf.

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INTRODUCTION

The Chief Minister's Punjab Green Tractor Program – Phase II and “Chief Minister's Punjab Hi-Power Tractor Programme” Schemes are a strategic initiative of the Government of the Punjab aimed at enhancing agricultural mechanization across the province. Building upon the successful implementation of Phase I, these projects/schemes are meant to improve farm productivity, reduce production costs, and address the shortage of farm power through the provision of tractors on a subsidy basis.

Under these schemes, individual farmers will be supported with a maximum subsidy of Rs. 500,000 and Rs.1,000,000 for the purchase of locally manufactured tractors of 50 to 65 horsepower and 75 to 125 HP Tractors (Local as well as Imported), to meet the needs of different farm sizes and Agro-ecological zones. These projects are designed to strengthen sustainable and efficient farming practices, reduce the mechanization gap, and contribute to the overall growth and modernization of Punjab's agriculture sector.

a) Project Aea

Farmers from all districts of Punjab will be eligible for availing subsidy facility under the project. The subsidy facility will be open to all farmers from all districts of Punjab for any brand/model of tractors of 50 to 65 HP and 75-125 HP categories under these projects.

b) Stakeholders

There are different stakeholders having different roles and responsibilities. These stakeholders will work in an integrated manner for achievement of the project objectives. Detail of the key stakeholders is given as under:

- i. Agriculture Department through Director General Agriculture (Extension) overall executing agency of the project.
- ii. Punjab Information Technology Board (PITB) working as Technology Partner.
- iii. Punjab Land Records Authority (PLRA) for verification of land records of farmers
- iv. Financial Institution(s) preferably Bank of Punjab (BOP) for management of the financials of the project including farmer equity, govt. share in the form of subsidy,
- v. Excise & Taxation Department for registration of machines.
- vi. District Management for providing management support for smooth implementation of the project activities.

SCOPE OF ASSIGNMENT

The purpose of pre-qualification of the manufacturers is to ensure the quality of the tractors being supplied under the project. The farmers who will purchase tractors from these pre-qualified manufacturers, will only be eligible for availing subsidy from this scheme. Prequalified manufacturers will manufacture and deliver the Tractors as per Departmental procedures. The pre-qualified firm (s) / manufacturers will be responsible for delivery of the tractors at concerned district of relevant beneficiary farmer.

Each selected farmer shall be required to book a tractor within the stipulated timeframe by depositing his respective share of the total cost with the concerned manufacturer. The manufacturer shall be responsible for delivering the tractor to the farmer within the agreed delivery schedule, subject to inspection and clearance by the Departmental Inspection Committee. The shortlisted manufacturers shall ensure the availability of the following categories of locally manufactured, co-branded tractors for the selected farmers across all districts of Punjab through their authorized dealer network.

Category	OEMs	Hp	Proposed Subsidy /Unit (Rs. Million)	Tractors (No.)	Colour
Category I	Only Local	50-65	0.500	10,000	Green
Category II	Local / importers	75-125	1.000	9,500	Green

Note:

- i. Local manufacturers can apply for both categories whereas importers can apply only for Category-2.
- ii. Imported tractors are exempted from the condition of **green colour**.

MODALITIES

1. Director General Agriculture (Ext.), Punjab Lahore will invite applications through the national newspapers for provision of Tractors on subsidized rate through print media and electronic media.
2. District Management Committee (DMC), for scrutiny of application & arrangement for digital balloting, headed by the Deputy Commissioner of respective district will be constituted with respective DDA (Ext)
3. Farmers will apply through online portal (from digitized mouzas) using dedicated Mobile Application developed by PITB whereas farmers from non-digitized mauzas will submit their applications to the office of DDA(Extension) of concerned district.
4. After receipt of applications within due date, Scrutiny Committee (duly notified) will make initial scrutiny of applications in terms of eligibility criteria for the scheme within 10 days of last date for receipt of applications. List of eligible applicants will be uploaded to the online portal by the respective scrutiny committee.
5. The rejected applicants will be informed online through SMS about the status of rejected applications once scrutiny is completed online.
6. The scrutinized applicant will automatically be upgraded to the next stage for conducting balloting and the applicant farmers will be informed status of their application through SMS service.

7. The rejected applicant can appeal to the District Management/balloting Committee against the rejection within 5 days from the communication of rejection of the application. The District Management Committee will decide / dispose-off the appeals within 5 days.
8. Digital balloting will be conducted at Provincial Head Quarter/District Head Quarters whichever is opted by the project management under the Supervision of Provincial Balloting Committee/District Management Committee.
9. Separate balloting for each district will be conducted to select winner farmers and waiting list will also be drawn up in priority order (equivalent to 10% of district allocation) for selection of more applicants through same procedure. All the balloting procedure will be carried out online digitally with the technical support of Punjab Information Technology Board (PITB).
10. Winner farmers will be informed through SMS service about balloting result.
11. The list of successful candidates/winners will be displayed outside the office of Deputy Director of Agriculture (Extension) and Assistant Directors of Agriculture (Ext.) and Deputy Commissioner/Assistant Commr of concerned district/tehsil and also on departmental website.
12. Allotment letters will be generated automatically by the system and will be issued by concerned Deputy Director (Extension) within specified time period after balloting.
13. Winner farmer, after receiving allotment letter from the office of DDA(Ext.), will deposit his share of tractor + registration fee to any of branches of Bank of Punjab.
14. Once farmer share is deposited into the bank, it will be transferred to the OEM/importers for confirmation of booking as per details of Turn Around Timed (TAT) pre-decided with OEMs/importers.
15. In case, this allottee also fails in booking within given time, allotment so made will stand cancelled and allotment will be made in favor of the next selectee on the waiting list who will have to get booking within 10 days by following the same mechanism as was adopted for 1st time booking. Deputy Director of Agriculture (Ext.) will provide proper information to the winners about the procedure of booking and accordingly the online portal data will be updated for generation of
16. Deputy Directors of Agriculture will inform / submit report to the Divisional Director of Agriculture (Ext) concerned and online mechanism about the status of booking / delivery

of tractor in the respective district who will make another confirmation of the booking of tractor from the firms through online portal.

17. The District Inspection Committee will inspect the tractor to ensure its quality and record the make and Chasse number/ Engine No. The Copy of the inspection report duly signed by the committee will be given to the manufacturing firm and one copy will be submitted to Director General Agriculture (Extension), Punjab, Lahore through online system.

18. At the time of delivery, the District Inspection Team of the concerned District will inspect the tractor and prepare inspection report after satisfaction to send to the Director General Agriculture (Ext) for release of subsidy to the prequalified manufacturers.

19. Deputy Director of Agriculture (Ext.) of the concerned district will be responsible for forwarding request to release the govt. share to Director General of Agriculture for its payment to the manufacturers at the time of delivery by updating status of delivery of tractor on the online portal.

20. Copy of the inspection report duly signed by the committee will be given to the manufacturing firm and one copy will be submitted to Director General Agriculture (Extension), Punjab, Lahore and one copy will be retained by the office of concerned DDA(Ext.).

ROLES AND RESPONSIBILITIES

A. Agriculture Department, Govt. of Punjab (GoPb):

- i. The Director General Agriculture (Extension) Punjab, Agriculture Department will be the implementing agency for the scheme.
- ii. DGA Information shall formally announce the scheme with its salient features as a window for guidance to farmers through print and electronic media.
- iii. Agriculture Department will launch online application form to request farmers apply online.
- iv. Agriculture Department will ensure uploading of all application on online system developed by the PITB as Technology partner.
- v. Agriculture Department will conduct balloting at provincial/district level through provincial/ district administration and issue the allotment letters to the winner farmers by maintaining whole record.
- vi. Agriculture Department will inform the farmer about balloting and will display successful winners list at prominent place of its offices.
- vii. Agriculture Department shall develop the list of farmers selected through balloting

- viii. Agriculture Department will provide guidance to the farmers regarding the application and their status through help line for guidance about booking of the tractor.
- ix. Agriculture Department will pre-qualify manufacturers/importers for different models of tractors
- x. Agriculture Department will run all the media campaign of the scheme including television commercials, newspaper publicity, farmers' awareness commercials
- xi. Agriculture Department will provide govt. share of subsidy directly to the manufacturers after delivery and inspection report by the district inspection committee.
- xii. Agriculture Department will execute and coordinate with all the stakeholders involved in these projects.

B. Punjab Information Technology Board (PITB) as Technology Partner

- i. PITB as Technology Partner will develop the online portal for CM's Punjab Green Tractor Program
- ii. Development of application platform for farmers and arrangements for digital balloting of the applications declared eligible for balloting.
- iii. Generation of district wise list of winners as well as waiting farmers
- iv. Integration with PLRA for verification of received applications
- v. Integration with NADRA for verification of residential status of the applicants
- vi. Maintenance of complete data base of all operations being documented on the digital platform.
- vii. Communicate CNIC and Voucher/ tractor details to Financial Institution.
- viii. Keeping track of each tractor unit after it is delivered to the beneficiary farmer.
- ix. Trouble shooting of the system
- x. Ensure payment of farmer share and subsidy to the manufactures and importers in collaboration with BOP through digital exchange of farmers data.
- xi. Help in allotment of registration number from Excise & Taxation Department by ensuring payment of registration fee to E&T Department in collaboration with BOP and the players involved in this line.

C. Manufactures/ Importers

- I. The companies that agree to the given design / mechanism will have to respond the Agriculture Department to get them pre-qualified with the schemes.
- II. Manufacture/importers will share details of their existing stock as well as new manufacture/ import of the tractors with Agriculture department.

- III. Manufacture/importers will confirm booking of the selected farmers on receipt of farmer share.
- IV. Manufacture/importers shall manufacture/import tractors as per agreed upon Turn Around Time (TAT) with Agriculture Department.
- V. Manufacture/importers will get registration of the tractors from Excise & Taxation Department before their dispatch to their concerned dealers for onward handing over to the beneficiary farmers after inspection by District Inspection Committees.
- VI. Manufacture/importers will dispatch delivery of tractors to their dealers as per their TAT for onward delivery to the beneficiary farmers.
- VII. Manufacture/importers will ensure the availability of Instructions Brochures with the Tractors
- VIII. Only those manufacture/importers will be eligible for this scheme who register and sign the agreement for this scheme and undertake in writing to develop their in-house capacity and systems/ mechanisms to fully implement this scheme in its true spirit.
- IX. shall provide the performance guarantee @ Rs.1.000 million before signing the contract/SLA with Agriculture Department. The performance guarantee will be provided in the form of CDR (having validity of one year).

SECTION-II
INSTRUCTIONS TO APPLICANTS

FRAUD & CORRUPTION

- i. The Agriculture Department requires that the Applicant observes the highest standard of ethics in relation to submission of EOI for pre-qualifying/short-listing for Manufacturers/Importers.
- ii. The Agriculture Department will reject a proposal for pre-qualification if it determines that the Applicant has directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract in question and will declare the applicant ineligible, either indefinitely or for a stated period of time.
- iii. Any misinformation, forged / fake documents / statements etc. will lead to disqualification at pre-qualification stage in addition to any other action as per law.

ELIGIBILITY

Undertaking on Judicial Paper that the firm is not insolvent, not blacklisted and not involved in litigation or arbitration with any of provincial or Federal Government Department of Pakistan, any Agency of United nations, World Bank and Asian Development Bank. In case the firm was involved in any litigation or arbitration process, proof of dispute resolution along with history for last three years in accordance of **Annexure-IV** is required.

An Applicant or any of its Members, declared Insolvent/blacklisted / debarred by any public-sector organization or department in Pakistan shall be ineligible for short-listing.

The applicants should belong to eligible countries as per current policies of the Federal Government of Pakistan.

LANGUAGE

Language of this EOI and subsequent all processes and correspondences shall be English.

EOI ADVERTISEMENT

The EOI advertisement shall form an integral part of the EOI Document.

CLARIFICATIONS IN RELATION TO EOI DOCUMENTS

- i. An Applicant requiring any clarification in relation to the EOI Document shall contact the Agriculture Department in writing at the address indicated in this EOI Document.
- ii. The Agriculture Department will respond in writing to any request for clarification provided that such request is received no later than ten (10) days prior to the deadline/Due Date for submission of the EOI.

AMENDMENTS IN EOI DOCUMENTS

- iii. At any time prior to the deadline for submission of EOI, The Agriculture Department may amend the EOI Document by issuing an addendum.
- iv. Any addendum issued shall be part of EOI Document.
- ii. To give Applicants reasonable time to take an addendum into account in preparing their applications, The Agriculture Department may, at its discretion, extend the deadline for the submission of applications.
- iii. No objection shall be entertained regarding the terms & conditions of this EOI Document after deadline for submission of EOI.

CHANGE IN INFORMATION PROVIDED TO PROCURING AGENCY

The Applicant shall immediately report to the Agriculture Department in writing any change in the information provided in its EOI (including any information relevant to any Consortium). The determination of whether the change is material shall be in Agriculture Department's sole and exclusive discretion and any material change could also lead to disqualification of such Applicant. Any failure to report change by the Applicant shall constitute grounds for disqualification.

COST OF APPLICATION

- i. The Applicant shall bear all costs associated with the preparation and submission of EOI. the Agriculture Department will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the short-listing process.
- ii. The Agriculture Department will not be responsible for any costs or expenses incurred by the Applicant in connection with the preparation or delivery of proposals or visits to any office or site.
- iii. The Agriculture Department shall be under no obligation to return any EOI or supporting materials submitted by the Applicant.

DOCUMENTS ESTABLISHING THE ELIGIBILITY OF APPLICANT

To establish its eligibility, the Applicants shall complete all eligibility requirements as set out in this document supported by verifiable documentary evidence. Applications without complete supporting documentary evidence, as required under this EOI, shall be considered non-responsive and shall be rejected.

CONSORTIUM

- iv. If Applicant is a Consortium, there must be a Lead Firm appointed through a Power of Attorney executed by all Consortium members individually, authorizing the Lead Firm to act on their behalf and to enter into legally binding obligations.
- v. Power of Attorneys shall be prepared as instructed in **Annexures – I,II&III**
- vi. In the event the Applicant is a Consortium, all communications and correspondence shall be routed through the Lead firm. The Procuring Agency shall only correspond with the Lead Firm and as such delivery of any notice, information or other correspondence to the Lead Firm shall be deemed delivered to all the members of Consortium.
- vii. One member of Consortium may participate in only one EOI and if one member participates in more than one EOI's, The Procuring Agency shall reject all such EOIs;

SIGNING THE APPLICATION

- viii. The Applicant shall prepare and submit the EOI as described in this document. The EOI shall be signed by a person duly authorized on behalf of the Applicant through Power of Attorney.
- ix. Original written Power of Attorney authorizing the signatory of the Application to act for and on behalf of the Applicant shall be attached with the application according to the given **Annexure-II**.
- x. Every page and every form of EOI shall be signed and stamped by the Signatory of the Application.

SEALING AND IDENTIFICATION OF APPLICATION

The Applicant shall enclose ONE Original and One copies of its EOI in a sealed envelope that shall:

- i. Bear the name and address of the Applicant,
- ii. Be addressed to the Director General Agriculture (Extension), Agriculture House, 21 Davis Road, Lahore.
- iii. Bear the specific identification of this pre-qualification process indicated in the EOI Document and shall be clearly marked the subject title.
- iv. Each EOI shall be in English accompanied by all the supporting documents. If any original supporting document is not in English, a certified translation of the same in English shall be provided by the Applicant.
- v. Applicants are also required to state, in their proposals, the name, title, phone & fax numbers, e-mails, and addresses of their Primary Contact and Secondary Contact, through whom all communications shall be directed until the process has been completed or terminated.
- vi. The Agriculture Department will accept no responsibility for not processing any envelope that was not identified as required.

OPENING OF APPLICATIONS

The Agriculture Department shall open (all) application(s) on the time & date indicated in EOI advertisement.

CONFIDENTIALITY

Information relating to the evaluation of Applications, and recommendation for pre-qualification, shall not be disclosed to the Applicants or any other persons not officially concerned with such process until the notification of pre-qualification is made to all Applicants.

CLARIFICATIONS OF APPLICATIONS

- i. To assist in the evaluation of applications, The Agriculture Department may, at its discretion, ask any Applicant for a clarification of its application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing.
- ii. If an Applicant does not provide clarifications of the information requested by the deadline, the application shall be evaluated based on the information and documents available at the time of evaluation of the application. Failing to provide requisite information may lead to rejection / disqualification of application.

RESPONSIVENESS OF APPLICATIONS

All applications not responsive to the requirements of the EOI Documents shall be rejected.

NOTIFICATION OF SHORT-LISTING

The purpose of this EOI Document / Advertisement is to pre-qualify Firms. The Agriculture Department shall promptly notify each Applicant as to whether or not it has been pre-qualified after completing the process and procedure of pre-qualification.

INTERPRETATION & FINAL DETERMINATION

The interpretation and final determination of any matter relating to the EOI Document, all enclosed documents, sections, compliance documents etc. as well as any additional or supplementary information required by the Agriculture Department will be at Agriculture Department's sole discretion which shall be final and binding on the Applicants.

USE OF INFORMATION

Permission for disclosure of information submitted by an Applicant as part of the EOI is not required for the release of information to the Agriculture Department, its governing bodies/departments, its consultants, advisors and personnel for the purpose of evaluation of application and pre-qualification.

CONFLICT OF INTEREST

The Agriculture Department may confirm the status of the Applicant for the sake of conflict of interest before completion of the pre-qualification process. For this purpose, the Applicant shall be required to provide this information in specific terms and any misrepresentation shall be made a ground for rejection. Applicants shall note that in case of their selection, any such links, if detected during the course of their contract, would be reported by the Agriculture Department to PPRA for cancellation of its registration/license leading to their blacklisting.

GOVERNING LAW

The governing laws of the Project and the contract thereto shall be laws of Pakistan (where Federal laws are applicable) and laws of Punjab (where provincial laws are applicable). The pre-qualification process will be governed under the Punjab Procurement Rules 2014 (as amended up to date) & Regulations as available on the day of publication of this EOI, instructions of the Government of the Punjab received during the completion of the process, and other applicable laws of Punjab Province. The Rules may be downloaded from the Punjab Procurement Regulatory Authority (“PPRA”) website www.ppra.punjab.gov.pk Moreover, the entire EOI Document shall be construed in the light of these Rules.

SECTION-III
EVALUATION CRITERIA FOR LOCAL MANUFACTURERS
MANDATORY REQUIREMENTS

Sr.No.	Documents	Source of Verification
1	Legal Status of Firm (Registration with any of the following) SECP OR Registrar of Firms or Recognized by Govt. of Pakistan or Relevant registration forum	Registration certificate
2	Valid NTN / FTN (In case of International Firm Local Partner should be registered with Federal Board of Revenue in Pakistan)	FBR certificate/ FBR Online Report
3	Valid Sale Tax Registration Certificate	FBR certificate/ FBR Online Report
4	EDB Certificate for manufacturing of tractors with Model for 2025-26	EDB License
5	Active/ renewed EDB Licensee of current year manufacturing of the models being offered.	EDB Certificate
6	Importers must possess a valid Sole Proprietorship Certificate issued by the Principal Manufacturer or dealership authorization certificate from the Original Equipment Manufacturer (OEM) for the relevant tractor category with valid import license.	Import License and dealership certificates.
7	Minimum 15 No. of 3S dealer's Network in Punjab	Registered Dealer's certificate
8	Complete Literature, Broachers etc. of the proposed Model	Leaflet/ Broachers

NOTE:

- i. Please attach copies of all certificates / relevant Documents.
- ii. All tractor manufacturers and importers are directed to submit competitive prices (negotiable) for each offered model, duly accompanied by comprehensive technical specifications and a detailed list of standard accessories. The prices may be published on the official online portal to enable informed decision-making by the farmers at the time of booking/ selection of tractors.
- iii. Agriculture Department can inspect the tractors/sample of products presented by the applicant, if deemed necessary.
- iv. Any firm or company already in litigation or arbitration with Agriculture Department is ineligible to apply.
- v. The booking price of the tractor will remain intact till its delivery.

EVALUATION CRITERIA FOR IMPORTERS
MANDATORY REQUIREMENTS

Sr.No.	Documents	Source of Verification
1	Legal Status of Firm (Registration with any of the following) SECP OR Registrar of Firms or Recognized by Govt. of Pakistan or Relevant registration forum	Registration certificate
2	Valid NTN / FTN (In case of International Firm Local Partner should be registered with Federal Board of Revenue in Pakistan)	FBR certificate/ FBR Online Report
3	Valid Sale Tax Registration Certificate	FBR certificate/ FBR Online Report
4	Importers must possess a valid Sole Proprietorship Certificate issued by the Principal Manufacturer or dealership authorization certificate from the Original Equipment Manufacturer (OEM) for the relevant tractor category with valid import license.	Import License and dealership certificates.
5	Complete Literature, Broachers etc. of the proposed Model	Leaflet/ Broachers

NOTE:

- vi. Please attach copies of all certificates / relevant Documents.
- vii. All tractor manufacturers and importers are directed to submit competitive prices (negotiable) for each offered model, duly accompanied by comprehensive technical specifications and a detailed list of standard accessories. The prices may be published on the official online portal to enable informed decision-making by the farmers at the time of booking/ selection of tractors.
- viii. Agriculture Department can inspect the tractors/sample of products presented by the applicant, if deemed necessary.
- ix. Any firm or company already in litigation or arbitration with Agriculture Department is ineligible to apply.
- x. The booking price of the tractor will remain intact till its delivery.

Applicant/ Manufacturer/Importer Profile Form

[To be signed & stamped by the Applicant and reproduced on the letter head. To be attached with EOI]

Sr.#	Particulars
1.	Name of the company:

2.	Registered Office:
Address:	
Office Telephone Number:	
Fax Number:	
3.	Contact Person:
Name:	
Personal Telephone Number:	
Email Address:	
4.	Local office if any:
Address:	
Office Telephone Number:	
Fax Number:	
5.	Registration Details:
Company's Date of Formation	
National Tax No.	
Sales Tax Registration No	

In case of Consortium, provide following information:

S/N o.	Name of Consortium Firms*	Brief Description of each Consortium Firm	Role in Consortium	Representative of Each Associate / Consortium Firm in Consortium**	Contact Information

* Start with the Lead Firm in Consortium.

** To be appointed through Power of Attorney by each Associate / Consortium Firm.

(To be signed by authorized signatory)

EOI Submission Letter Form

To

Director General Agriculture,
(Extension), 21-Davis Road,
Lahore.

Subject: **EXPRESSION OF INTEREST (EOI) FOR PREQUALIFICATION OF TRACTOR MANUFACTURERS/IMPOETERS**

Dear Sir,

This is in response to your EOI advertisement published in the daily newspaper [.....] on [] inviting expression of interest for pre qualifying tractor manufacturing/importing firms for the Project “**Chief Minister’s Punjab Green Tractor Program Phase-II and High-power Tractor Scheme**”. We hereby submit our expression of interest to supply following tractors (s) of **Category -1 & II:**

Sr. No.	Category	Manufacturer/Importer	Make/Model	Rated (HP)	Yearly Production Capacity	Price exclusive of all applicable taxes (Rs/Unit)	Price inclusive of all applicable taxes (Rs/Unit)
1							
2							
3							
4							

We have attached all the requisite information according to the given formats. The information furnished by us in this expression of interest is correct to the best of our knowledge and belief. We understand that you will evaluate our application to decide whether or not we are eligible and pre-qualified to proceed further in the process.

We shall remain obliged.

Dated: / /2025

Sincerely yours,

.....

To be attached:

- I.** Power of Attorney (For signatory of Application)
- II.** Power of Attorney (To be used in case of Consortium)
- III.** Power of Attorney (Authorized Representative of each Member of Consortium)
- IV.** History of litigation
- V.** Affidavit of correctness of information
- VI.** Model wise specification of Tractors and brochures

(To be signed by authorized signatory)

ANNEXURES

Annexure-I - Power of Attorney (For Lead Member of Consortium)

[To be printed on a PKR 1000/- stamp paper]

Whereas the **Directorate General of Agriculture (Ext.) for “Chief Minister’s Punjab Program” Agriculture Department** (hereinafter referred as the “GoPb”) has invited EOI for Pre-qualification of Applicant(s) to pre-Qualify for “**Distribution of Tractor to selected farmers in all districts of Punjab**”.

Whereas, _____ and _____, (collectively the “**Consortium**” and individually as the “**Member**”) being members of the Consortium are interested in Prequalification for the Project in accordance with the terms and conditions of the EOI Document and:

Whereas, it is necessary for the CONSORTIUM to designate one of the CONSORTIUM Member as the Lead Member with all necessary power and authority to do for and on behalf of the CONSORTIUM, all acts, deeds and things as may be necessary in connection with the CONSORTIUM’s EOI Application for the Project and its execution.

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS

We, _____ having our registered office at _____, M/s. _____, having our registered office at _____, and M/s. _____, having our registered office at _____, [the respective names and addresses of the registered office] (hereinafter collectively referred to as the “Principals”) do hereby irrevocably designate, nominate, constitute, appoint and authorize M/s _____, having its registered office at _____, being one of the Member of the Consortium, as the Lead Member and true and lawful attorney of the Consortium (hereinafter referred to as the “Attorney”) and hereby irrevocably authorize the Attorney (with power to sub-delegate) to conduct all business for and on behalf of the CONSORTIUM and any one of us during the Short listing process and, in the event the Consortium is awarded the Contract, during the execution of the Project, and in this regard, to do on our behalf and on behalf of the Consortium, all or any of such acts, deeds or things as are necessary or required or incidental to the submission of its bid for the Project, including but not limited to signing and submission of all applications, Bids and other documents and writings, participate in bidders’ and other conferences, respond to queries, submit information/ documents, sign and execute contracts and undertakings consequent to acceptance of the bid of the CONSORTIUM and generally to represent the CONSORTIUM in all its dealings with the Authority.

AND hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us/ CONSORTIUM.

Furthermore, each provision of this Power of Attorney is severable and distinct from the others. The invalidity, illegality or unenforceability of any one or more provisions of this

Power of Attorney at any time shall not in any way affect or impair the validity, legality and enforceability of the remaining provisions hereof.

IN WITNESS WHEREOF, we have executed this **POWER OF ATTORNEY** as of [Date].

For: [Consortium Member-1]

Signature: _____

Name: _____

Title: _____

CNIC/Passport #: _____

For: [Consortium Member-2]

Signature: _____

Name: _____

Title: _____

CNIC/Passport #: _____

WITNESSES:

1.....

NAME:.....

ADDRESS:

NIC OR PASSPORT NO.:

2.....

NAME:.....

ADDRESS:

NIC OR PASSPORT NO.:

Notes:

- To be executed by Authorized Representatives of all the Members of the Consortium
- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the Applicable Law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- Also, wherever required, the applicant should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
- For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Pakistani Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. Once the original Power of Attorney has been brought into Pakistan, adhesive stamps are to be affixed on the same.

.....
AS NOTARIZED BY THE NOTARY PUBLIC

Annexure-II- Power of Attorney
(For signatory of Application)

[To be printed on a PKR 1000/- stamp paper]

KNOW ALL MEN BY THESE PRESENTS THAT by this Power of Attorney (“**Power of Attorney**”), (_____)having its registered office at [_____], does hereby nominate, appoint and authorize (_____), having CNIC No(_____). hereinafter referred to as the “**Signatory of Application**”, to do in our name and on our behalf the following:

- i. Sign and submit to Project Coordinator or its authorized nominee, the EOI of pre-qualification for “**Chief Minister’s Punjab Green Tractor Program**”., in response to the EOI advertisement dated [_____] issued by the Agriculture Department and all other documents and instruments required to submit the EOI.
- ii. execute all such contracts, deeds, documents and instruments as may be considered necessary and expedient in relation to the foregoing; and
- iii. do and carry out all other actions as may be required by the Agriculture Department in connection with the EOI process as a whole;
- iv. To immediately notify the Agriculture Department in writing of any impending or actual revocation as well as any change in the terms of this Power of Attorney.
- v. To do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our EOI and/or Bid in response to the above referred tenders including signing and submission of all documents, instruments and deeds (including correcting any deficiencies or mistakes therein), attending any meetings organized by the Agriculture Department (including pre-bid conference meetings and bid opening meetings) and providing information/responses to the Agriculture Department in all matters in connection with our Bid.

We, [_____], do hereby ratify and confirm whatsoever the Signatory of Application shall do by virtue of these presents and further agree that whatever the Signatory of Application shall do or cause to be done pursuant to this Power of Attorney shall be binding on us.

Furthermore, each provision of this Power of Attorney is severable and distinct from the others. The invalidity, illegality or unenforceability of any one or more provisions of this Power of Attorney at any time shall not in any way affect or impair the validity, legality and enforceability of the remaining provisions hereof.

IN WITNESS WHEREOF, we have executed this **POWER OF ATTORNEY** as of [_____]
FOR: [INSERT NAME OF APPLICANT FIRM] FOR SIGNATORY OF THE APPLICATION (Attorney)

Signature: _____
Name: _____
Title: _____
CNIC/Passport No. : _____

Signature: _____
Name: _____
Title: _____
CNIC/Passport No. : _____

WITNESSES:

1.....

2.....

NAME:.....

NAME:.....

ADDRESS:

ADDRESS:

NIC OR PASSPORT NO.

NIC OR PASSPORT NO.:

Notes:

- a) In case of Consortium; To be executed by the Authorized Representative of the Lead Member of the Consortium
- b) In case of Single Applicant Firm; To be executed by:
 - i. Partners in case of a Partnership Firm; or
 - ii. Chairman Board of Directors in case of a Company.
- c) In the case of a Pakistani Executor or Attorney, a copy of his/her Computerized National Identity Card (“CNIC”) should be attached with the Power of Attorney. In the case of a non-Pakistani Executor or Attorney, a copy of his/her passport should be attached.
- d) The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the Applicable Law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- e) Also, wherever required, the applicant should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
- f) For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Pakistani Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. Once the original Power of Attorney has been brought into Pakistan, adhesive stamps are to be affixed on the same.

..... **AS NOTARIZED BY THE NOTARY PUBLIC** _____

ANNEXURE III

Power of Attorney

(Authorized Representative of Each Member of Consortium)

[To be printed on a PKR 1000/- stamp paper]

KNOW ALL MEN BY THESE PRESENTS THAT by this Power of Attorney (“**Power of Attorney**”), _____ [*Insert name of firm*] having its registered office at [-----], does hereby nominate, appoint and authorize Mr. _____, having CNIC No. _____ hereinafter referred to as the “**Authorized Representative**”, to do in our name and on our behalf the following:

- i. To form a Consortium with other firms to participate in the EOI/Tender/Bid of pre-qualification for “**Chief Minister’s Punjab Green Tractor Program**”, in response to the EOI advertisement dated [---] issued by the Agriculture Department and all other documents and instruments in relation thereto.
- ii. execute all such contracts, deeds, documents and instruments as may be considered necessary and expedient in relation to the foregoing; and
- iii. do and carry out all other actions as may be required by the Agriculture Department in connection with the tender process as a whole (including EOI, RFP, Bid etc.);
- iv. To immediately notify the Agriculture Department in writing of any impending or actual revocation as well as any change in the terms of this Power of Attorney.
- v. to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our EOI in response to the above referred tenders including signing and submission of all documents, instruments and deeds (including correcting any deficiencies or mistakes therein), attending any meetings organized by the Agriculture Department (including pre-EOI conference meetings and EOI opening meetings) and providing information/responses to the Agriculture Department in all matters in connection with our EOI.

We, [*Insert name of Firm*], do hereby ratify and confirm whatsoever the Signatory of Application shall do by virtue of these presents and further agree that whatever the Signatory of Application shall do or cause to be done pursuant to this Power of Attorney shall be binding on us.

Furthermore, each provision of this Power of Attorney is severable and distinct from the others. The invalidity, illegality or unenforceability of any one or more provisions of this Power of Attorney at any time shall not in any way affect or impair the validity, legality and enforceability of the remaining provisions hereof.

IN WITNESS WHEREOF, we have executed this **POWER OF ATTORNEY** as of [Date].

FOR: [INSERT NAME OF APPLICANT FIRM]

Signature: _____

Name: _____

Title: _____

CNIC/Passport No. : _____

FOR AUTHORIZED REPRESENTATIVE (Attorney)

Signature: _____
Name: _____
Title: _____
CNIC/Passport No. : _____

WITNESSES:

1..... 2.....
NAME:..... NAME:.....
ADDRESS: ADDRESS:
NIC OR PASSPORT NO.: NIC OR PASSPORT NO.:

Notes:

- i. To be separately executed by every Member of the Consortium
- ii. The Executant(s) shall be:
 - a. Partners in case of a Partnership Firm; or
 - b. Chairman Board of Directors in case of a Company.
- iii. In the case of a Pakistani Executor or Attorney, a copy of his/her Computerized National Identity Card (“CNIC”) should be attached with the Power of Attorney. In the case of a non-Pakistani Executor or Attorney, a copy of his/her passport should be attached.
- iv. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the Applicable Law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.
- v. Also, wherever required, the applicant should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the applicant.
- vi. For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Pakistani Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. Once the original Power of Attorney has been brought into Pakistan, adhesive stamps are to be affixed on the same.

.....
AS NOTARIZED BY THE NOTARY PUBLIC

ANNEXURE IV

[To be printed on a PKR 100/- stamp paper]

Litigation History

NAME: (*Representative of*)

Year	Award FOR or AGAINST Applicant	Name of Client, Cause of litigation and matter in dispute	Disputed amount (Current value in Pakistani Rs. or US\$ equivalent)

Note:

- i. Attach Affidavit on non-judicial stamp paper that non-performance of a contract did not occur within the last ten years based on information on all settled disputes or litigation.
- ii. Applicants, including each of the partners of a joint venture, should provide information on any history of litigation or arbitration resulting from contracts executed in the last 03 years or currently under execution. A separate sheet should be used for each partner of Consortium.

ANNEXURE V

Affidavit for Correctness of Information

[To be printed on a PKR 100/- stamp paper]

Name: ()

I, the undersigned, do hereby certify that all the statements made in the EOI and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by office of Director General of Agriculture (Ext.) for “**Chief Minister’s Punjab Green Tractor Program Phase-II and High Power Tractor Program**.” Agriculture Department (GoPb)), at any time, if deems it necessary.

The undersigned hereby authorize and request the bank, person, firm or corporation to furnish any additional information requested by the Procuring Agency deemed necessary to verify this statement regarding my (our) competence and general reputation. firm is not insolvent, not blacklisted and not involved in litigation or arbitration with any of provincial or Federal Government Department of Pakistan, any Agency of United nations, World Bank and Asian Development Bank.

The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Agriculture Department.

Signed by an authorized representative

Title of Officer Name of Firm:

Date:

ANNEXURE VI

To be provided by the applicant on Company letter head

Model wise specification of Tractors