



**GOVERNMENT OF THE PUNJAB  
AGRICULTURE DEPARTMENT**

**SITUATION VACANT**

Applications are invited from eligible persons (Male & Female) **domiciled in Punjab** for the following posts for recruitment on contract basis under the development project "Privatization of Extension Services to Enhance the Service Delivery" (2021-22 – 2024-25):-

**1. One post of Project Director (PPS-10) (Rs. 437,500/- – Rs. 700,000/- Annual Increment upto 5%)**

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**Qualifications:**

- MSc (Hons)/Ph.D. in Agriculture from HEC recognized university with project management experience
- Working in Agriculture and related disciplines on fine tuning, testing and preparation of production technologies and packages for various crops
- Strong analytical and writing skills, and experience of presenting complex agriculture related technical information in a comprehensible way for non-specialist readers.
- Well versed with the policy and strategy documents, so far been developed by public sector or development agencies for policy and institutional reforms in Pakistan / Punjab with respect to underlying economic factors and impact.
- Strong Communication and Computer Skills in English and Urdu
- Well versed with MS Office (Word, power point, excel etc.).

**Experience:**

- At least 20 years of professional experience of working with 10 years leading experience of management of projects and organizations related to Agriculture, Agriculture R&D and development agencies and / or as consultant on assignments related to various agriculture and economic issues of value addition sectors.
- Retired Government servants fulfilling the criteria are also eligible to apply.

**Age Limit: 62 Years**

**2. Procurement Specialist (PPS 09) (Rs. 306,250/- - Rs. 502,250/-, Annual Increment up to 8%)**

**Qualifications:**

- MS in Value chain/Master in Economics or MSc Project Management (16 year).
- Experience in determining end-user requirements and procuring procedures to meet those needs;

- Key understanding of prevailing GoPb Procurement Legislations (PPRA 2014).
- Strong negotiation and contract management skills;
- Advanced proficiency in MS office-Outlook, Word, Excel and Power point.
- Strong financial and analytical skills;
- Strong communication and interpersonal skills and capable of working with senior officials; and
- Fluent written communication of English and Urdu.

**Experience:**

- A minimum of 10 years of relevant work experience in the government, academia, international agency or the private sector, working with procurement of complex IT solutions.
- Minimum 3 year experience in International Organization.

**Age Limit: 50 Years.**

**3. ICT Specialist (PPS-09) (Rs. 306,250/- - Rs. 502,250/- Annual Increment upto 8%).**

**Qualifications:**

- Bachelor's degree in Computer Sciences /Computer Engineering/ Agriculture Engineering Information technology/ Information Systems, Software Development or related field.
- Hands on experience and familiarity with ICT-based innovative concepts for agriculture sector. Well versed with the various ICT based development model / approaches used in agriculture sector of Pakistan or abroad.
- Good working knowledge about application of ICTs for rural areas and development, commonly known as "ICT4D".
- Vastly experienced in writing requirements and functional design specification documents.
- Knowledge of mobile applications and telecommunication related communication methods.
- Deep understanding and exposure to coding on various platforms including Microsoft, Oracle etc.
- Strong technical skills in databases and GIS applications
- Good communication skills and fluency in English and Urdu.

**Experience:**

A minimum of 10 years of relevant work experience in the public or private sector, working with multiple ICT projects.

**Age Limit: 40 Years.**

**4. Financial Specialist (PPS-08) (Rs. 218,750/- - Rs. 358,750/-. Annual Increment upto 8%).**

**Qualifications:**

- Master's Degree in Financial Services/ ACMA/ ACCA/M COM or equivalent in Accounting & Finance, or Commerce from a reputable & recognized local/international educational institute
- Development sector experience will be an added advantage
- Advanced proficiency in MS office-Outlook, Word, Excel and Power point.
- Strong financial and analytical skills;
- Strong communication and interpersonal skills and capable of working with senior officials.

**Experience:**

Minimum of (10) years of work experience in financial management in public sector organization preferably under a donor assisted project.

**Age Limit: 55 Years.**

**1. Database Specialist (PPS-07) (Rs. 157,500/- - Rs. 258,500/-. Annual Increment upto 8%).**

**Qualifications:**

Must have at least 16 years of education in Computer Science/Information Technology or relevant from reputed foreign or local HEC recognized institute Experience in determining end-user requirements and procuring procedures to meet those needs;

**Experience:**

Must have 10 years of experience in development and administration of large-scale databases in a reputed organization.

**Age Limit: 45 years**

## APPLICATION FORM

To

The Secretary,  
Government of the Punjab,  
Agriculture Department  
21-Davis Road, Lahore.

1.	<b>Project Name:</b>	<b>Privatization of Extension Services to Enhance the Service Delivery.</b>
2.	<b>Post applied for:</b>	
3.	<b>Advertisement date:</b>	
4.	<b>Closing date:</b>	
5.	<b>Date of birth (Y-M-D):</b>	
6.	<b>Age (Y-M-D):</b>	
7.	<b>Name of applicant:</b>	
8.	<b>Father's/Husband's Name:</b>	
9.	<b>CNIC No (Attested copy to be attached):</b>	
10.	<b>Email Address:</b>	
11.	<b>Cell/Mobile No:</b>	
12.	<b>Postal Address:</b>	
13.	<b>Domicile (Attested copy to be attached):</b>	
14.	<b>Experience Certificate(s) (if any) (Attested copies to be attached):</b>	
15.	<b>Release order issued by the concerned Institute (In case of Ex-servicemen) (Attested copy to be attached):</b>	
16.	<b>Hafiz-e-Quran Certificate issued by authorized Institute/Madrissa (Attested copy to be attached):</b>	
17.	<b>Equivalency certificate issued by the HEC/authorized Institute (if required) (Attested copy to be attached):</b>	
18.	<b>Three Photographs (Attested copies to be attached) one on front side, two on back side:</b>	
19.	<b>C.V of the candidate :</b>	(copy to be attached)

20.	<b>Qualifications:</b>				<b>(Attested copies to be attached)</b>		
Sr. No	Name of the Certificate/Degree	Year of Passing	Total Marks	Mark Obtained	Division	Field of Study/Subject	
i.							
ii.							
iii.							
iv.							
v.							
vi.							
vii.							
viii.							
ix							
x.							

21. Any additional information:

I hereby certify that I have carefully read and filled all above mentioned columns and attached all attested documents.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

