



## SITUATION VACANT

Applications are invited from eligible candidates for recruitment on contract basis under the development project "Internship Scheme for Agriculture Graduates" (2024-25).

Name of Post	Project Pay Scale	No. of Posts	Age limit/	Qualification, Experience and Eligibility
Financial Specialist	06	01	Maximum upto 35 Years	<ul style="list-style-type: none"><li>• Master's Degree in Financial Services/ ACMA/ ACCA/M COM or equivalent in Accounting &amp; Finance, or Commerce from a reputable &amp; recognized local/international educational institute</li><li>• Development sector experience will be an added advantage</li><li>• Advanced proficiency in MS Office- Outlook, Word, Excel and Power point.</li><li>• Strong financial and analytical skills;</li><li>• Strong communication and interpersonal skills and capable of working with senior officials; and</li><li>• Age limit up to 35 years</li><li>• Minimum of two years of work experience in financial management in public sector organization.</li></ul>

**NOTE:-**

1. Relaxation in upper age limit is not admissible.
2. In case of other relevant degrees, the equivalence certificate issued by the HEC/Competent Forum will be provided by the candidate.
3. The contract appointments are temporary in nature, non-transferable, job / post specific, non-pensionable & conferring no right for regularization. The contract appointment will be upto 30.06.2025.
4. In case the project period is reduced/enhanced, contract appointment order will be amended accordingly with approval of competent authority.
5. The recruitment will be made strictly on merit in accordance with the selection & eligibility criteria approved in the PC-I.
6. The applications on prescribed form (which can be downloaded from [www.agripunjab.gov.pk](http://www.agripunjab.gov.pk)) addressed to the Director General Agriculture (Extension) Punjab, 21- Davis Road, Lahore clearly indicating the post applied for along with curriculum vitae (CV), three passport-size recent photographs and attested copies of all the relevant documents, CNIC/ certificates/degrees, which include detailed marks certificates including CGPA, Hafiz-e-Quran Certificate, position in Board/University, issued by the authorized Institute/ Madrassa duly recognized by the Wafaq-ul-Madaras, release orders for Ex-Service men, issued by the concerned authority/Institute and must reach by 28.03.2025. Late and incomplete applications will not be considered and only eligible candidates will be called for test/interview. No TA/DA shall be paid.
7. The candidates can also download the application form from department website. **Hard copy of application form alongwith complete attested relevant documents is mandatory to submit to this department within due date.**
8. List of eligible candidates shall be displayed on the Notice Board 03 days prior to the interview in addition to the interview call letters. In case of any query/ clarification, the candidate may approach the Director Agriculture (Extension) HQ, Office of DG Agriculture (Extension) Punjab, Lahore at least two days prior to interview date.
9. The successful candidates shall be displayed on the Notice Board in addition to issuance of offer of appointment letters after approval of the recommendations of Department Selection/Recruitment Committee, by the competent authority.
10. The competent authority has the right to increase or decrease the number of posts.
11. The selected candidate under the project is not entitled for the benefit of any pay protection and regularization.