

Invitation for Bids

National Competitive Bidding

Ref: 07

Dated: 29th December, 2022

Director (Agricultural Information Punjab, Lahore) has earmarked budget towards the cost of "STATIONERY, COST OF OTHER STORE, COMPUTER STATIONERY & OTHERS". It is intended that part of the proceeds of this budget will be applied to eligible payments for supply of following item:

Lot No. 1 Procurement of stationery and store item

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
1	Offset paper (A-4 size)	350.00 (Ream)	600000.00	3.00	18000.00
2	Duplicate paper (Legal size)	25.00 (Ream)			
3	UHU Stick 40 gram	36.00 (Qty)			
4	Stapler 24/6	12.00 (Qty)			
5	Paper cutter	12.00 (Qty)			
6	Ball point Jel	10.00 (Pkt)			
7	Ball Point	60.00 (Pkt)			
8	Stapler pin size 24/6	72.00 (Pkt)			
9	Sticky Notes	25.00 (Pkt)			
10	Lead Pencil	03.00 (pkt)			

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
11	Paper clip 30 MM	24.00 (Pkt)			
12	Soft rubber	12.00 (Qty)			
13	Sharpner	12.00 (Qty)			
14	Florescent Marker / High lighter	36.00 (Qty)			
15	Short hand note book	12.00 (Qty)			
16	White fluid pen	36.00 (Qty)			
17	Lasses large	10.00 (Packet)			
18	Lasses small (25 guchi each packet)	3.00 (Packet)			
19	Stamp pad small (blue)	12.00 (Qty)			
20	Stamp pad ink	12.00 (Qty)			
21	Binding Sheet (100 sheet per packet)	6.00 (Pkt)			
22	Diary and dispatch register printed	6.00 (Qty)			
23	Offset paper legal size	10.00 (Ream)			
24	Binding tape 1.5, 2 and 3 inch (6 each)	18.00 (Qty)			

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
25	Gum bottle large (900 gram)	12.00 (Qty)			
26	Tumbler/Glass	48.00 (Qty)			
27	Scotch tape 1 inch	24.00 (Qty)			
28	Tissue box 2 ply	96.00 (Qty)			
29	Duster standard size	96.00 (Qty)			
30	Toilet soap (medium size)	72.00 (Qty)			
31	Air freshner	24.00 (Qty)			
32	Multi surface cleaner (1 liter)	12.00 (Bottle)			
33	Phynile liquidbottle (1.5 liter)	6.00 (bottle)			
34	Phynile tablet (10 tablet each packet)	6.00 (packet)			
35	Moop cloth	24.00 (Qty)			
36	Moop set (iron)	3.00 (Qty)			
37	Harpic bottle (500 ml)	24.00 (Qty)			
38	Acid	20.00 (ltr)			
39	Wiper	6.00 (Qty)			

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
40	Wash room brush	6.00 (Qty)			
41	Jalla brush	2.00 (Qty)			
42	LED Bulb 18-watt	6.00 (Qty)			

Lot No. 2 Purchase of toner cartridge

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
1	Toner cartridge (53A)	6.00 (Qty)	200000.00	3.00	6000.00
2	Toner cartridge (17A)	36.00 (Qty)			

* A FRAMEWORK CONTRACT shall be awarded to the successful bidders up to Thursday, 15th June, 2023

1. **Director (Agricultural Information Punjab, Lahore)**, invites sealed bids for the supply of above mentioned item from General Order Suppliers.
2. Bidding shall be conducted through Open Competitive Bidding **Single Stage-Two Envelop** procedure as specified in the Punjab Procurement Rules-2014 (as amended to date) and is open to all eligible bidders as defined in the bidding document.
3. Interested eligible bidders may obtain bidding documents **IMMEDIATELY** from **Agricultural House, 3rd Floor, 21-Davis Road, Lahore, Lahore, Distt. Lahore** during office hours after payment of PKR 500.00/ -.
4. Sealed Bids must be delivered to the above office **on or before Monday, 16th January, 2023 11:00 AM. Proposals** must be accompanied by a **Bid Security as mentioned above** in the form of **Demand Draft, Pay Order, Banker's Cheque or Call at Deposit** duly issued from a Scheduled Bank of Pakistan.
5. **Bids will be opened on Monday, 16th January, 2023 11:30 AM in the presence of bidders or their representatives at Agricultural House, 3rd Floor, 21-Davis Road, Lahore, Lahore, Distt. Lahore** If bid closing/opening date falls on local/national holiday, the date of bid closing/opening shall be the next working day on the

same time and venue.

6. The bidders are required to give their **best and final prices** (inclusive of all applicable Taxes) as no negotiations are expected.
7. Bids not complying with the requirements shall be rejected being non-responsive. Alternate proposals and / or conditional bids shall be considered non-responsive.
8. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificates must be provided with the Bid.
9. Bids which are incomplete, not sealed, not signed and / or not stamped, late or submitted by other than specified mode will be rejected.
10. The contract shall be awarded to the lowest evaluated bidder **For Lot as a Whole**.
11. This advertisement and bidding documents are also available on <http://www.agripunjab.gov.pk> and <https://www.ppra.punjab.gov.pk>
12. For obtaining any further information or clarifications, please contact the person named below:

Director (Agricultural Information Punjab, Lahore),
Agricultural House, 3rd Floor, 21-Davis Road, Lahore, Lahore, Distt.
Lahore

Ph: 92 42 9920 0731,
Email: dainformation@gmail.com