

# Invitation for Bids

National Competitive Bidding

Ref: stationery file

Dated: 29th September, 2022

Director (Chief Scientist, Rapid Soil Fertility Survey and Soil Testing Institute) has earmarked budget towards the cost of "STATIONERY COMPUTER STATIONERY". It is intended that part of the proceeds of this budget will be applied to eligible payments for supply of following item:

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
1	Ball Point	50.00 (dozen)	6750.00	2.00	135.00
2	Lead Pencil	20.00 (dozen)	4000.00	2.00	80.00
3	File Flepper Rexene	200.00 (Qty)	11000.00	2.00	220.00
4	Stapler Machine	10.00 (Qty)	7900.00	2.00	158.00
5	Stapler Pins	100.00 (Qty)	5000.00	2.00	100.00
6	Marker Permanent	100.00 (Qty)	6000.00	2.00	120.00
7	Box File A4 Plastic	50.00 (Qty)	25000.00	2.00	500.00
8	Gel Pen 0.7mm	20.00 (Pkt)	28000.00	2.00	560.00
9	Pointer 0.3mm	20.00 (Pkt)	12000.00	2.00	240.00
10	License Card Pink A4	2500.00 (Qty)	37500.00	2.00	750.00
11	Envelope 9 x 4	5000.00 (Qty)	12500.00	2.00	250.00
12	Envelope 11 x 5	2000.00 (Qty)	6000.00	2.00	120.00

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Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
13	Envelope A4	1000.00 (Qty)	4000.00	2.00	80.00
14	Envelope File size	1000.00 (Qty)	5000.00	2.00	100.00
15	Gum stick Large	50.00 (Qty)	9000.00	2.00	180.00
16	Highlighter Standard size	100.00 (Qty)	10000.00	2.00	200.00
17	Paper Clips	20.00 (Qty)	1600.00	2.00	32.00
18	Binding Clip Small	20.00 (dozen)	7200.00	2.00	144.00
19	Binding Clip Large	10.00 (dozen)	6000.00	2.00	120.00
20	Common Pins	20.00 (Qty)	1000.00	2.00	20.00
21	Sticky Notes	50.00 (Qty)	5000.00	2.00	100.00
22	Annexures	100.00 (Qty)	10000.00	2.00	200.00
23	Computer Paper Rim A4 80g	450.00 (Qty)	877500.00	2.00	17550.00
24	Computer Paper Rim 80g Legal size	50.00 (Qty)	125000.00	2.00	2500.00
25	Toner Photocopier Toshiba 352	4.00 (Qty)	38800.00	2.00	776.00
26	Toner HP Laserjet 1320	5.00 (Qty)	110000.00	2.00	2200.00
27	Toner HP Laserjet 2015	6.00 (Qty)	156000.00	2.00	3120.00
28	Toner HP Laserjet 3005	6.00 (Qty)	195000.00	2.00	3900.00

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Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
29	Toner Photocopier Gestetner 725	3.00 (Qty)	27600.00	2.00	552.00
30	Calculator	4.00 (Qty)	8000.00	2.00	160.00
31	Writing Pads	15.00 (Qty)	7500.00	2.00	150.00
32	Duster Cloth	200.00 (Qty)	16000.00	2.00	320.00
33	Cleaning Towel	75.00 (Kg)	56250.00	2.00	1125.00
34	Air Freshner	50.00 (Qty)	27500.00	2.00	550.00
35	Phenyl Bottle 3L	50.00 (Qty)	12000.00	2.00	240.00
36	Harpic Large	1000.00 (Qty)	45000.00	2.00	9000.00
37	Soap Large	100.00 (Qty)	15000.00	2.00	300.00
38	Insect Spray	50.00 (Qty)	32500.00	2.00	650.00
39	Surf 1 kg	50.00 (Kg)	19000.00	2.00	380.00
40	Tissue Box	50.00 (Qty)	13500.00	2.00	270.00
41	Vim Powder 1kg pack	50.00 (Kg)	13000.00	2.00	260.00
42	Tissue Roll	50.00 (Qty)	7500.00	2.00	150.00
43	LED Bulb 24W	20.00 (Qty)	13000.00	2.00	260.00
44	LED Bulb 45W	20.00 (Qty)	27000.00	2.00	540.00
45	LED Bulb 80W	10.00 (Qty)	18000.00	2.00	360.00
46	Fluid Standard size	50.00 (Qty)	5000.00	2.00	100.00
47	Schneider Pen	6.00 (Qty)	8900.00	2.00	178.00

\* A FRAMEWORK CONTRACT shall be awarded to the successful bidders up to Friday, 30th June, 2023

1. Director (Chief Scientist, Rapid Soil Fertility Survey and Soil Testing Institute).

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invites sealed bids for the supply of above mentioned item from General Order Suppliers.

2. Bidding shall be conducted through Open Competitive Bidding Single Stage-One Envelop procedure as specified in the Punjab Procurement Rules-2014 (as amended to date) and is open to all eligible bidders as defined in the bidding document.
3. Interested eligible bidders may obtain bidding documents **IMMEDIATELY** from Rapid Soil Fertility Survey & Soil Testing Institute, Multan Road, Thokar Niaz Baig, Lahore, Lahore, Distt. Lahore during office hours after payment of PKR 1000.00/ -.
4. Sealed Bids must be delivered to the above office on or before Friday, 14th October, 2022 11:00 AM. Proposals must be accompanied by a Bid Security as mentioned above in the form of Demand Draft or Call at Deposit duly issued from a Scheduled Bank of Pakistan.
5. Bids will be opened on Friday, 14th October, 2022 11:30 AM in the presence of bidders or their representatives at Rapid Soil Fertility Survey & Soil Testing Institute, Multan Road, Thokar Niaz Baig, Lahore, Lahore, Distt. Lahore If bid closing/opening date falls on local/national holiday, the date of bid closing/opening shall be the next working day on the same time and venue.
6. The bidders are required to give their best and final prices (inclusive of all applicable Taxes) as no negotiations are expected.
7. Bids not complying with the requirements shall be rejected being non-responsive. Alternate proposals and / or conditional bids shall be considered non-responsive.
8. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificates must be provided with the Bid.
9. Bids which are incomplete, not sealed, not signed and / or not stamped, late or submitted by other than specified mode will be rejected.
10. The contract shall be awarded to the lowest evaluated bidder Individually for Each Item.
11. This advertisement and bidding documents are also available on <http://www.agripunjab.gov.pk> and <https://www.ppra.punjab.gov.pk>
12. For obtaining any further information or clarifications, please contact the person named below:

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*Signature*

Director (Chief Scientist, Rapid Soil Fertility Survey and Soil Testing Institute),  
Rapid Soil Fertility Survey & Soil Testing Institute, Multan Road, Thokar Niaz  
Baig, Lahore, Lahore, Distt. Lahore  
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