

## INVITATION FOR BIDS

### National Competitive Bidding

Ref. No. 01

Dated 02<sup>nd</sup> September, 2025

Director General Agricultural Information Punjab, Lahore has earmarked budget towards the cost of "Stationery, Computer Stationery, Others, Cost of Other Store, Printing and Transport ". It is intended that part of the proceeds of this budget will be applied to eligible payments for supply of following items:

Lot No.	Description	Estimated cost	Bid security
01.	Stationery items	616,222	3% estimated cost of each lot.
02.	Computer stationery	323,763	
03.	Others & Cost of other store	376,963	
04.	Printing	140,640	
05.	Transport	400,000	
<b>Total</b>		<b>1,857,588</b>	

\* **A FRAMEWORK CONTRACT** shall be awarded to the successful bidders up to Tuesday, 30 the June, 2026.

1. **Director General Agricultural Information Punjab, Lahore** invites E-bids through e-procurement (EPADS) under PPRA Rules, **on lot wise basis** for the supply of above-mentioned items from original manufactures/authorized distributors/General order etc. Bidder must be registered with relevant Registration Authorities and Tax Departments/Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc.). The bidders should submit E-bids against each Lot separately and it is mandatory for each bidder to submit bids for all lots, Partial participation (i.e. applying for selected lots) shall not be accepted. The contract will be awarded to the lowest evaluated bidder separately for each Lot. The E-bids shall be received as per single stage two envelope procedures.
2. Interested and registered eligible bidders on EPADS may obtain bidding documents from the websites of PPRA & Agriculture Department <https://www.ppra.punjab.gov.pk> & <http://www.agripunjab.gov.pk>.
3. The firm(s) must have at least six Years' experience in the private & public sector departments.
4. Bidders can participate by uploading a PDF file of bidding documents through e-procurement (EPADS).

5. E-bid must be submitted through e-procurement (EPADS) **on or before Wednesday, 17th September, 2025 till 11:00 AM. Submission of hard copy will not be accepted. Bid Security** for each Lot should be separate in the form of **Demand Draft, Pay Order, Banker's Cheque or Call at Deposit** duly issued from a Scheduled Bank of Pakistan in favor of the Director General Agricultural Information Punjab, Lahore, scanned copy of bid security must be uploaded on EPADS, while the original shall be submitted in the office of Director General Agricultural Information Punjab, 21-Sir Agha Khan Soyyam Road, Agriculture House, 3rd Floor, Lahore before the deadline.
6. Bids will be opened on Wednesday, 17th September, 2025 at 11:30 AM through EPADS in the presence of bidders or their representatives at Agriculture House, 3rd Floor, 21-Davis Road, Lahore. If the date of submission/opening falls on a public holiday, the bids will be submitted/opened on the next working day at the same time and venue.
7. The bidders are required to give their best and final prices (inclusive of all applicable Taxes) as no negotiations are expected.
8. Samples of each item shall be provided by the firms on demand. In case of heavy items, the purchase committee shall be facilitated by the bidder for inspection at the concerned site.
9. A certificate should be given by the bidder that they will be responsible for the free replacement of store if the same is found to be substandard and are a variance with the specification given in the tender.
10. Bids not complying with the requirements shall be rejected being non-responsive. Alternate proposals and / or conditional bids shall be considered non-responsive.
11. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificates must be attached with the bid.
12. Incomplete bids such as not fulfilling conditions as E-bids through EPADS, not signed, not stamped and late submitted will be rejected.
13. The procuring agency shall not be responsible for any failure on part of firms to submit an e-bid or on account of any technical error or internet failure.
14. Director General Agricultural Information Punjab, Lahore reserves the right under Rule 35 of PPRA Rules 2014 to reject all bids prior to acceptance of a bid or proposal.
15. For obtaining any further information or clarifications, please contact.

Director General Agricultural Information Punjab, Lahore  
Agricultural House, 3rd Floor, 21-Davis Road, Lahore

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