

GOVERNMENT OF THE PUNJAB
AGRICULTURE DEPARTMENT

SITUATION VACANT

Applications are invited from eligible candidates **domiciled in Punjab** for recruitment on contract basis under the Punjab Climate Resilient and Low Carbon Agriculture Mechanization Project (P-CLAMP) (Asian Development Bank) under Directorate General Agriculture (Field), Punjab upto December, 2030.

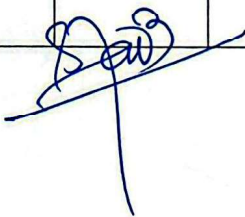
Name of Post	Project Pay Scale	No. of Posts	Age limit/	Qualification, Experience and Eligibility
Project Coordinator	09	01	Maximum age limit 50 years	<ul style="list-style-type: none">• Master Degree in Economics, Project Management.• Minimum 5 years of experience in development project.• Strong command of government administrative and financial systems.• Proficiency in coordination, documentation, and stakeholder engagement.
Financial Management Specialist	09	01	Maximum age limit 55 years	<ul style="list-style-type: none">• Master's degree in finance / accounting or a relevant subject or a certified member of a recognized accountancy professional body;• 8 years' general experience. Preferably at least 5 years of work experience in public financial management of donor-funded projects and demonstrable experience in coordination for financial management matters across national and sub-national governments.• Demonstrable experience of accounting software deployment including chart of accounts, ledger setup and customized financial reporting on IPSAS framework;• Preference will be given to candidates who have advanced professional accounting postgraduate degree accredited by the professional accounting bodies.

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Name of Post	Project Pay Scale	No. of Posts	Age limit/	Qualification, Experience and Eligibility
				<ul style="list-style-type: none"> • Experience in working with donor-funded projects will be preferred; • Demonstrate understanding of donor-funded projects' fund flows and financial reporting; • Good communication skills in English; • Knowledge in budgeting and expenditure control; • Proficiency in standard desktop/laptop computer applications, including Word, Excel, PowerPoint, etc. • Regional/Country Experience Required
Mechanization Expert	09	01	Maximum age limit 62 years	<ul style="list-style-type: none"> • B.Sc. or M.Sc. in Agricultural Engineering or a related discipline. • Minimum 15 years of relevant experience, including experience in public sector development projects. • Proven expertise in agricultural mechanization, irrigation, infrastructure development, or related domains. • Familiarity with ADB or donor-funded project procedures will be an asset. • Strong skills in technical reporting, planning, field supervision, and contract management.
Contract Management Specialist	09	01	Maximum age limit 55 years	<ul style="list-style-type: none"> • Master's degree in Procurement, Engineering, Business Administration, Law, or a related field. • Minimum 8–10 years of relevant professional experience, with at least 5 years in procurement and contract management of donor-funded projects. • Familiarity with procurement of specialized scientific/laboratory

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Name of Post	Project Pay Scale	No. of Posts	Age limit/	Qualification, Experience and Eligibility
				<p>equipment and civil works is highly desirable.</p> <ul style="list-style-type: none"> • Strong knowledge of ADB Procurement Regulations and UAF/government procurement systems. • Excellent communication, analytical, and negotiation skills. • Proficiency in MS Office and procurement management systems. • International certification (e.g., CIPS) is desirable.
Procurement Specialist	09	01	Maximum age limit 45 years	<ul style="list-style-type: none"> • Master's degree in Procurement, Business Administration, Public Administration, Law, or a related field. • At least 10 years of relevant experience in procurement, including 5 years in donor-funded projects. • In-depth knowledge of ADB and PPRA procurement rules and procedures. • Experience in preparing and managing large-scale procurement of goods, works, and services. • Excellent organizational, negotiation, and reporting skills. • Proficiency in Microsoft Office and procurement tracking software.
Environment Specialist	08	01	Maximum age limit 55 years	<ul style="list-style-type: none"> • Master's degree in Environmental Science, Environmental Engineering, Natural Resource Management, or a related discipline. • Minimum 8 years of relevant experience, including 3 years with donor-funded or infrastructure projects.



Name of Post	Project Pay Scale	No. of Posts	Age limit/	Qualification, Experience and Eligibility
				<ul style="list-style-type: none"> • Demonstrated knowledge of ADB environmental safeguards and national environmental regulations. • Experience in environmental monitoring, reporting, and liaison with regulatory agencies. • Strong analytical, documentation, and communication skills.
ICT Expert	08	01	Maximum age limit 50 years	<ul style="list-style-type: none"> • Master's or Bachelor's degree in Computer Science, Information Technology, Software Engineering, or related field. • Minimum 8 years of professional experience in ICT systems design and implementation, with at least 3 years in development sector projects. • Proven expertise in ERP/MIS systems, system integration, web-based reporting tools, and database management (SQL, Oracle, etc.). • Familiarity with ADB/donor reporting frameworks, data governance, and ICT for development (ICT4D) is an asset. • Strong troubleshooting, interpersonal, and documentation skills.
Social Safeguard Specialist	08	01	Maximum age limit 55 years	<ul style="list-style-type: none"> • Master's degree in Social Sciences, Environmental Sciences, or related field. • Minimum 8 years of experience in social/environmental safeguards, preferably in ADB/World Bank projects. • Strong understanding of ADB's SPS 2009 and Punjab's safeguard regulations.

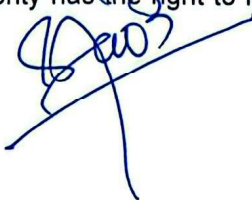
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Name of Post	Project Pay Scale	No. of Posts	Age limit/	Qualification, Experience and Eligibility
				<ul style="list-style-type: none"> • Excellent stakeholder engagement and reporting skills.
Gender Specialist	08	01	Maximum age limit 50 years	<ul style="list-style-type: none"> • Master's degree in Gender Studies, Sociology, or related social science field. • Minimum 8 years of experience in gender mainstreaming in development projects. • Familiarity with ADB gender policies and rural women's economic empowerment programs. • Strong skills in community engagement and gender-sensitive monitoring and reporting.
Procurement Officer	07	01	Maximum age limit 45 years	<ul style="list-style-type: none"> • Master's degree in Procurement, Business Administration, Engineering, Law, or a related field. • Minimum 7–8 years of relevant professional experience, with at least 3–5 years in procurement under donor-funded or government development projects: • Strong knowledge of ADB Procurement Regulations (2017, as amended) and Government of Punjab procurement systems. • Proven experience in preparing bidding documents, conducting tendering, and managing contracts. • Proficiency in MS Office and procurement management software/tools. • Strong organizational, coordination, and communication skills.

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NOTE:-

1. Relaxation in upper age limit is not admissible.
2. In case of other relevant degrees, the equivalence certificate issued by the HEC/Competent Forum will be provided by the candidate.
3. The contract appointments are temporary in nature, non-transferable, job / post specific, non-pensionable & conferring no right for regularization. The contract appointment will be **initially for 01 year** which can be extended upto project period with the approval of competent authority.
4. In case the project period is reduced/enhanced, contract appointment order will be amended accordingly with approval of competent authority
5. The recruitments will be made strictly on merit on all Punjab basis in accordance with the selection & eligibility criteria approved in the PC-I.
6. The applications on prescribed form (which can be downloaded from www.agripunjab.gov.pk) addressed to the **Secretary Agriculture, Government of the Punjab, Agriculture House, 21-Davis Road, Lahore** clearly indicating the post applied for along with curriculum vitae (CV), three passport-size recent photographs and attested copies of all the relevant documents, CNIC/certificates/degrees, which include detailed marks certificates including CGPA, Hafiz-e-Quran Certificate, position in Board/ University, issued by the authorized Institute/ Madrissa duly recognized by the Wafaq-ul-Madaras, release orders for Ex-Service men, issued by the concerned authority/Institute and must reach by **10.06.2026**. Late and incomplete applications will not be considered and only eligible candidates will be called for test/interview. No TA/DA shall be paid.
7. The candidates can also apply at www.jobs.punjab.gov.pk. **However, hard copy of application form alongwith complete attested relevant documents is mandatory to submit to this department within due date.**
8. List of eligible candidates shall be displayed on the Notice Board 03 days prior to the interview in addition to the interview call letters. In case of any query/ clarification, the candidate may approach the Additional Secretary (Planning), Government of the Punjab, Agriculture Department, Lahore at least two days prior to interview date.
9. Lists of successful candidates shall be displayed on the Notice Board in addition to issuance of offer of appointment letters after approval of the recommendations of Department Selection/Recruitment Committee, by the competent authority.
10. The competent authority has the right to increase or decrease the number of posts.



11. The selected candidate under the project is not entitled for the benefit of any pay protection and regularization.
12. No post falls under the quota reserved for Women, Minorities and Disabled persons.



(SADIA AKHTAR)

**Section Officer (Plan-III/ R&E),
Government of the Punjab,
Agriculture Department,
Agriculture House,
21-Davis Road, Lahore
042-99200148**