

GOVERNMENT OF THE PUNJAB  
AGRICULTURE DEPARTMENT

**SITUATION VACANT**

Applications are invited from eligible persons (Male & Female) **domiciled in Punjab** for the following posts for recruitment on contract basis under the development project "Privatization of Extension Services to Enhance the Service Delivery":-

1. **One post of Project Director (MP-I)**

**Qualifications:**

18 years Master degree in Agriculture/Master in Business Administration from HEC recognized university.

**Experience:**

- At least 20 years of professional experience of working including 10 years leading experience of management of projects and organizations related to the Agriculture, Agriculture R&D and development agencies and/or as consultant on assignments related to various agriculture and economic issues of value addition sectors.
- Working in Agriculture and related disciplines on preparation of production technologies and packages.
- Strong analytical and writing skills and experience of presenting complex agriculture related technical information in a comprehensible way for non-specialist readers.
- Well versed with the policy and strategy documents, so far been developed by governmental or development agencies for policy and institutional reforms in Pakistan/Punjab with respect to underlying economic factors and impact.
- Strong communication and computer skills in English and Urdu.
- Well versed with MS Office (Word, Power point, excel etc.).

**Maximum Age: Upto 60 years**

2. **One post of M&E Expert (MP-II)**

**Qualifications:**

18 years Master Degree in Project Management/Agriculture/ M&E/MBA or other relevant administrative Sciences from a well reputed HEC recognized national or international Universities/ Institute/College.

**Experience:**

- Minimum 10 years of verifiable work experience with progressively increasing level of responsibility in public or private sector at monitoring and evaluation positions.
- Proven record and expertise in rigorous quantitative and qualitative research and implementation of analytical methods.
- Proficiency in the use of ICTs and job specific applications.
- Previous work experience in similar role in agriculture sector in Pakistan or abroad will be an advantage.

**Maximum Age: Upto 50 years**

3. **One post of Contract Specialist (MP-II)**

**Qualifications:**

18 years Master degree in Law/Quality Management/Business Administration/ Project Management.

**Experience:**

- A minimum of 10 years of relevant work experience in the Government, academia, international agency or the private sector, working with procurement of complex IT solutions.
- Experience in determining end-user requirements and procuring procedures to meet those needs.
- Key understanding of prevailing GoPb Procurement Legislations (PPRA 2014).
- Strong negotiation and contract management skills.
- Advanced proficiency in MS office-Outlook, word, excel and power point.

- Strong financial and analytical skills.
- Strong communication and interpersonal skills and capable of working with senior officials and
- Fluent written communication of English and Urdu.

**Maximum Age: Upto 45 years**

4. **Two posts of Business Development Officer (MP-III)**

**Qualifications:**

16 years Master degree in Agriculture Economics/Business Administration/Agriculture/ Engineering or Project Management or other relevant degree from a well reputed HEC recognized national or international University/Institute/ College.

**Experience:**

- Minimum 5 years of verifiable work experience, with progressively increasing level of responsibility in public or private sector at monitoring and evaluation positions.
- Proven record and experience in rigorous quantitative and qualitative research and implementation of analytical methods.
- Demonstrated hands-on practical experience of setting up and managing dashboard monitoring system preferably in the cash disbursement environment.
- Proficiency in the use of ICTs and job specific applications.
- Previous work experience in similar role in agriculture sector in Pakistan or abroad will be an added advantage.

**Maximum Age: Upto 45 years**

**NOTE**

1. Seven years relaxation in upper age limit is admissible. Retired persons are not eligible. The recruitments will be made strictly on merit on all Punjab basis in accordance with the rules, selection criteria and other provisions of Recruitment Policy and Contract Appointment Policy, 2004.
2. The applications on prescribed form (which can be downloaded from [www.agripunjab.gov.pk](http://www.agripunjab.gov.pk)) addressed to the Secretary Agriculture, Government of the Punjab, Civil Secretariat, 2-Bank Road (Old P&D Building), Lahore clearly indicating the post applied for along with curriculum vitae (CV), three passport-size recent photographs and attested copies of all the relevant documents, CNIC/certificates/ degrees, which include detailed marks certificates including CGPA, Hafiz-e-Quran Certificate recognised by the Wafaq-ul-Madaras, position in Board/ University, issued by the authorized Institute/Madrissa, release orders for Ex-Service men, issued by the concerned authority/Institute and must reach by **4<sup>th</sup> April, 2022**. The candidates can also apply at [www.jobs.punjab.gov.pk](http://www.jobs.punjab.gov.pk). However, hard copy of application form alongwith complete attested relevant documents is mandatory to submit to this department.
3. The competent authority has the right to increase or decrease the number of posts. The selected candidate under the project is not entitled for the benefit of any pay protection. No post falls under the quota reserved for Women, Minorities and Disabled persons.

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