

Pre-Qualification Document

RFP No: 01/EQUIPMENT/MNP/SWTL-RWP/2023-2024

National Competitive Bidding

PURCHASE OF MACHINERY & EQUIPMENT



Issued To: _____

Issued By:

Name : _____

Designation : _____

Date : _____

Document Fee (PKR) : Rs: 2000.00/- only

Principal Scientist (Soil Fertility)
Soil & Water Testing Laboratory for Research, Data Ganj Bakhsh Road
off Murree Road, Rawalpindi

Phone: 92 51 4251 546

Email: agrichemist.rwp@gmail.com

August 2023

Table of Content

S No.	Content	Page No.
1.	Grievance Redressal Committee	03
2.	Notice For Prequalification	04
3.	Introduction	05
4.	Advantages Of Prequalification	05
5.	Recapitulation	05
6.	Instructions To Applicants	06
7.	Submission Of Applications	06
8.	Qualification Criteria	06
9.	General	06
10.	Mandatory Requirements	07
11.	Qualification Score Distribution	07
12.	Experience	08
13.	Personnel Capabilities	08
14.	Equipment Capabilities	09
15.	Financial Position	09
16.	Conflict Of Interest	10
17.	Updating Prequalification Information	10
18.	Other Factors	10
19.	Evaluation Criteria	10
20.	Annexures	11
21.	Letter Of Application	12
22.	Application Form General Information	14
23.	Application Form Experience Details Of Completed Contracts Of Similar Nature & Complexity	15
24.	Application Form Experience Details Of In-hand / On-going Contracts Of Similar Nature & Complexity	16
25.	Application Form Personnel Capabilities	17
26.	Application Form Personnel Capabilities (Candidate Summary)	18
27.	Application Form Equipment Capabilities	19
28.	Application Form financial Capability	20
29.	Undertaking For Correctness Of Information And Non-blacklisting	21
30.	Power Of Attorney (for Signatory Of Application)	22
31.	Manufacturer's Authorization Form	24
32.	Litigation History	25

Grievance Redressal Committee
As per Rule 67 of Punjab Procurement Rules-2014

Sr. No	Name	Designation	Position	Phone	Mobile	Email	Address
1.	Dr. Ijaz Mehboob	Principal Scientist (SF)	Chairman	04299233587	03154174033	swtl_lhr@yahoo.com	Soil & Water Testing Laboratory, Lahore
2.	Dr Abdul Ghaffar	Senior Scientist (Hq)	Member	0429233581	03074025723	director_sfri@yahoo.com	Soil Fertility Research Institute Thokar Niaz Beg Lahore
3.	Mrs. Fariha Amin	Scientific Officer (Lab)	Member	04299233587	03061602043	swtl_lhr@yahoo.com	Soil & Water Testing Laboratory, Lahore

NOTICE FOR PREQUALIFICATION
PURCHASE OF MACHINERY & EQUIPMENT
National Competitive Bidding

Ref: 01/EQUIPMENT/MNP/SWTL-RWP/2023-2024

Dated: 04th September, 2023

1. Principal Scientist (Soil Fertility) Soil & Water Testing Laboratory Rawalpindi, Soil & Water Testing Laboratory for Research, Data Ganj Bakhsh Road *off* Murree Road, Rawalpindi, invites applications from the Original Manufacturers / Authorized Distributors, registered with Income Tax and Sales Tax Departments and who are on Active Taxpayers List of the Federal Board of Revenue (applicable requirement of PEC registration in case of works) for prequalification of: Provision of Laboratory Equipment (Atomic Absorption / Emission Spectrophotometer, Nitrogen Distillation Unit, Digestion block, Fume hood, Hot plate, Analytical balance, Water Still, Mechanical Shaker, Lab Oven, Digital Burettes, Adjustable Pipettes (1-5 and 1-10ml), Glassware dryer and Muffle Furnace) under ADP project "PROVISION OF MICRONUTRIENT ANALYSIS FACILITY IN DISTRICT SOIL AND WATER TESTING LABS IN PUNJAB".
2. Prequalification documents, containing detailed terms and conditions can be purchased IMMEDIATELY from office of the Principal Scientist (Soil Fertility) Soil & Water Testing Laboratory Rawalpindi at address Soil & Water Testing Laboratory for Research, Data Ganj Bakhsh Road *off* Murree Road, Rawalpindi. Price of the prequalification documents is PKR. 2000.00, as per Rule 17(2) of Punjab Procurement Rules - 2014. Prequalification documents can be VIEWED on <http://www.agripunjab.gov.pk> & <http://www.ppra.punjab.gov.pk/> for information only.
3. The proposals, prepared in accordance with the instructions provided in the prequalification documents, must reach at office of the Principal Scientist (Soil Fertility) Soil & Water Testing Laboratory Rawalpindi at address Soil & Water Testing Laboratory for Research, Data Ganj Bakhsh Road *off* Murree Road, Rawalpindi, on or before Tuesday, 19th September, 2023 11:00 AM. Proposals will be opened on the same day, i.e. Tuesday, 19th September, 2023 11:30 AM. This advertisement is also available on <http://www.agripunjab.gov.pk> and <https://www.ppra.punjab.gov.pk>

Principal Scientist (Soil Fertility) Soil & Water Testing Laboratory for Research,
Data Ganj Bakhsh Road *off* Murree Road, Rawalpindi

Ph: +92 514251546, Cell: +92 3335323680, Email: agrichemist.rwp@gmail.com

INTRODUCTION

Advantages of Prequalification

Pre-qualification is an assessment made by the Procuring Agency, of the appropriate level of experience and capacity of firms expressing interest in undertaking a particular contract, before inviting them to bid.

Pre-qualification of Suppliers is very useful for the Procuring Agency (also to the Suppliers) to carry out selection of firms for award of contracts. The basic aim of the pre-qualification is intended to eliminate, early in procurement proceedings, Suppliers that are not suitably qualified to perform the Contract. Also sometimes Suppliers are reluctant to participate in procurement proceedings for high value Contracts, if the competitive field is too large and where they run the risk of having to compete with unrealistic tenders submitted by unqualified or disreputable Suppliers. Furthermore, the Prequalification is the basic tool to:

- i. Encourage realistic bids by the Bidders because they know that they are competing against qualified bidders who have cleared the minimum competence criteria;
- ii. Assess the interest of the prospective bidders in the bidding process;
- iii. Make any adjustments / modifications in the bidding documents if a pointer is available from the lack of interest by the prospective bidders applying for pre-qualification;
- iv. Reduce the effort and so the time in evaluation of bids from un-qualified bidders;
- v. Help the bidders to evaluate and take stock of their capability and consequently to form joint ventures with other firms;
- vi. Reduce the problems associated with low priced bids from bidders of doubtful capability and;
- vii. Help the bidders who are insufficiently qualified to avoid the expense of bidding.

Recapitulation

To recapitulate the afore-given, the pre-qualification specifically means selection of competent bidders prior to issuance of the invitations to bid. It is required for large or complex contracts, in certain cases for custom designed equipment and specialized services. Pre-qualification is also helpful for providing a chance for selection of smaller Suppliers under “Slice and Package” system of tendering. Pre-qualification is also useful in saving the Procuring Agency(s) from numerous un-necessary problems.

INSTRUCTIONS TO APPLICANTS

Submission of Applications

- i. Applications for pre-qualification (one original and 2 copies) must be received in sealed envelopes to be delivered by hand or through registered mail to:-Principal Scientist (Soil Fertility), Soil & Water Testing Laboratory for Research, Data Ganj Bakhsh Road off Murree Road, Rawalpindi, Distt. Rawalpindi not later than Tuesday, 19th September, 2023 11:00 AM and be clearly marked “Application for Pre-qualification” for PURCHASE OF MACHINERY & EQUIPMENT REF No: 01/EQUIPMENT/MNP/SWTL-RWP/2023-2024.
- ii. The name and mailing address of the Applicant shall be clearly marked left hand on the envelope.
- iii. The applications on prescribed format (See Annexures) shall be prepared in the English language. Information in any other language shall be accomplished by its translation in English. Procuring Agency reserves the rights for Pre-qualification in case of non-compliance of the above requirement.
- iv. The Applicants must respond to all questions and provide complete information as advised in this document. Any lapses to provide essential information may result in disqualification of the Applicant.
- v. Any query regarding this Prequalification Document may be addressed in writing to Principal Scientist (Soil Fertility) Soil & Water Testing Laboratory Rawalpindi address Soil & Water Testing Laboratory for Research, Data Ganj Road off Murree Road till Friday, 15th September, 2023 11:00 am.
- vi. A clarification meeting **will not be held**.
- vii. Joint Venture (JV) / Consortium is **not allowed**.

Qualification Criteria

General

Pre-qualification will be based on the criteria given in succeeding paras and as demonstrated by the Applicant’s responses in the forms attached to this letter. The Evaluation Criteria shall result in fail / pass (qualified / not qualified) on the basis of minimum prescribed requirements. The ‘pass’ (qualified) Applicants shall be allowed to participate in the Request for Proposal (RFP) stage. The Procuring Agency reserves the right to waive minor deviations, if these don’t materially affect the capability of an applicant to perform the contract. Sub-contractor’s experience and resources shall not be taken into account in determining the Applicant’s compliance with the qualifying criteria.

MANDATORY REQUIREMENTS

- i. **Legal Status of Applicant:** Registered with either of the following: SECP Registrar of Firms Relevant registration forum (In case of international firms)
- ii. **Income Tax and General Sales Tax registration** with ACTIVE status on Active Taxpayers' List (ATL) of Federal Board of Revenue (FBR). (In case of International Firm local Partner should be registered with Federal Board of Revenue in Pakistan)
- iii. All requirements of Application Forms. (SEE ANNEXURES)
- iv. Valid License / Permit / Entitlement to legally carry out the Business in Pakistan involved in current Supplies (if applicable).
- v. Income Tax Returns for the last 03 years and Audited Financial Statements for the last 03 years (2019-2022). Kindly place as Annexure to the Application.
- vi. ISO Certification o Equivalent of Manufacturer
- vii. Manufacturer's Authorization Form
- viii. Undertaking on Judicial Paper that the firm fulfills eligibility requirements of ITB Clause 2, is not blacklisted and not involved in litigation with any of provincial or Federal Government Department, Agency, Organization or autonomous body anywhere in Pakistan. In case involved in any litigation process, proof of dispute resolution is required.

Qualification Score Distribution

Sr.No.	Qualification Score Distribution	Score
1	Experience	20
2	Personnel Capabilities	20
3	Equipment Capabilities	30
4	Financial Position	30
	Total:	100

Note: Prequalification status shall be decided on qualified / not qualified basis. The applicant must secure at least 50 % score in each category and 50 aggregate score to qualify.

The further detailed criterion for each category is as follow

Experience

Score for experience shall be awarded on the basis of following qualifications:

Sr. No.	Description	Maximum Score
01	Detail of Offices (01 mark per office) 9Max. Marks 03) <ul style="list-style-type: none">• Branch Offices in Pakistan• Branch Offices in Lahore/Islamabad-Rawalpindi	20
02	Company Size (Max. Marks 02) <ul style="list-style-type: none">• Over 25 regular employee (02 marks)• 15 to 25 employees (01mark)• 10 to 15 employees (0.5 mark)	
03	Company has been in experience since (years). (Max. Marks 10) <ul style="list-style-type: none">• 10 years or more (10 marks)• 06 to 09 years (07 marks)• 03 to 05 years (04 marks)	
04	Number of Completed and Ongoing projects of similar nature & complexity) in last three years (Max. Marks 05) <ul style="list-style-type: none">• 10 or more (05 marks)• 06 to 09 (03 marks)• 03 to 05 (02 marks)	
Sub total		20

The decision of Procuring Agency regarding nature & complexity shall be final.

Personnel Capabilities

Score shall be awarded under this category using the following criteria:

Sr. No.	Description	Maximum Score
01	List of Technical Staff with CV (Max. Marks 20) <ul style="list-style-type: none">• Professional level (Bachelor in relevant field) having minimum five-year experience (03 marks per professional) (Max. Marks 12)• Manufacturer Certified Engineer with two years' experience or Associate Engineer with five years' experience (02 marks per engineer) (Max. Marks 08)	20
Sub total		20

Modify Application From according to qualification and experience requirements of Personnel.

Equipment Capabilities

Score shall be granted on the basis of the following criteria for various kinds of equipment relevant for the Supply:

Sr. No.	Description	Maximum Score
01	<p>Major scientific instruments (Atomic Absorption / Emission Spectrophotometer, Nitrogen Distillation Unit, Digestion block, Fume hood, Hot plate, Analytical balance, Water Still, Mechanical Shaker, Lab Oven, Digital Burettes, Adjustable Pipettes (1-5 and 1-10ml), Glassware dryer and Muffle Furnace) supply Projects in last three years with Govt. / Private sector.</p> <p>The amount shows total turnover business.</p> <p>(Attach Purchase orders and completion report or other documentary evidence)</p> <ul style="list-style-type: none"> • 200.00 Million or above (30 Marks) • 100.00 - 200.00 Million (20 Marks) • 50.00 - 100.00 Million (15 Marks) 	30
Sub total		30

Financial Position

Score shall be awarded on the basis of the following criteria:

Sr. No	Description	Maximum Score
01	<p>Copies of last three years audited accounts (02 marks per year) and above last 03 years, (One mark for each Year) (Max Marks 10)</p>	30
02	<p>Average cost of sale value as per FBR Returns of Income of the company (Code 3030) for the last three years (2019-2022) (Max Marks 10)</p> <ul style="list-style-type: none"> • 150.00 Million or above (20 Marks) • 100.00 - 150.00 Million (10 Marks) • 75.00 - 100.00 Million (05 Marks) 	
Sub total		30

Conflict of Interest

The Applicant must not be associated, nor have been associated in the past, with the consultant or any other entity that has prepared the design, specifications, and other prequalification and bidding documents for this procurement, over the last five years. Any such association may result in disqualification of the Applicant.

Updating Prequalification Information

Bidders shall be required to update all information used for prequalification at the time of submitting their bids, to confirm their continued compliance with the qualification criteria and verification of the information provided at the time of prequalification. A bid shall be rejected if the Applicant's qualification thresholds are no longer met at the time of bidding.

Other Factors

Only firms that have been prequalified under this procedure shall be invited to bid. A qualified firm shall submit only one bid for the contract. If a firm submit more than one bid, all bids will be rejected. This rule will not apply in respect of bids which include specialist sub-contractors who are used by more than one bidder.

The Procuring Agency reserves the right to:-

- a. Reject or accept any application on the basis of evaluation; and
- b. Cancel the prequalification process and reject all applications.

The Procuring Agency shall neither be liable for any such actions nor be under any obligation to inform the Applicant of the grounds for rejection, however, may be debriefed if solicited.

Applicants will be informed in writing within **10** days of the date for submission of applications of the result of their applications and may be debriefed, if solicited.

EVALUATION CRITERIA

Applicants meeting the minimum requirements mentioned besides other factors shall be considered for pre-qualification. No compromise shall be made on minimum requirements of 50 % score in each category and 50 % aggregate score.

ANNEXURES

Letter of Application

Annex. 01

[Letterhead paper of the Applicant including full postal address, telephone no. ,fax no., telex no., cable and e-mail address]

Date: _____

To:

Principal Scientist (Soil Fertility) Soil & Water Testing Laboratory Rawalpindi, Data Ganj Bakhsh Road off Murree Road, Rawalpindi

Sirs,

1. Being duly authorized to represent and act on behalf of..... (Hereinafter “the Applicant”), and having reviewed and fully understood all the prequalification information and requirements provided, the undersigned hereby apply to be prequalified as a bidder for the contract..... *[name of the Contract]*. Attached to this letter are copies of all the required documents.
2. Your Agency and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by yourselves or the authorized representative to verify statements and information provided in this application, or with regard to the resources, experience, and competence of the Applicant.
3. Your Agency and its authorized representatives may contact the following persons for further information, if needed.

General and Managerial Inquiries			
Contact 1		Telephone 1	
Contact 2		Telephone 2	
Personnel Inquiries			
Contact 1		Telephone 1	
Contact 2		Telephone 2	
Technical Inquiries			
Contact 1		Telephone 1	
Contact 2		Telephone 2	
Financial Inquiries			
Contact 1		Telephone 1	
Contact 2		Telephone 2	

4. This application is made with the full understanding that:

- a. bids by prequalified applicants will be subject to verification of all information submitted for prequalification at the time of bidding;
 - b. your Agency reserves the right to reject or accept any application as per evaluation criteria, cancel the prequalification process, and reject applications; and
 - c. Your Agency shall not be liable for any such actions and shall be under no obligation to inform the Applicant of the grounds for actions at 5(b) here above.
 - d. Your Agency shall not be liable for any such actions and shall be under no obligation to inform the applicant of the grounds for, actions taken under para 5(b) here above.
5. The undersigned declare that the statements made and the information provided in the duly completed application are complete, true, and correct in every detail.

Signed:	
Name:	
For and on behalf of (name of Applicant)	

General Information

All individual applicants applying for prequalification are requested to complete the information in this form. Nationality information is also to be provided. Where the Applicant proposes to use named subcontractors for critical components of the supplies or for supply contents in excess of 10 percent of the value of the whole of supply, the following information should also be supplied for the specialist subcontractor(s).

Name of Firm / Company		
Head Office Address		
Telephone	Contact Person: _____ Name: _____ Title: _____	
Fax	Telex	
Place of Incorporation/Registration		Year of incorporation / registration
Other Branch Offices		
1.	City	Address
2.		
3.		
4.		
5.		

<i>NATIONALITY OF OWNER(S)</i>		
<i>NAME</i>	<i>NATIONALITY</i>	
1.		
2.		

Application Form

Annex. 03

Experience: Details of Completed Contracts of Similar Nature Complexity in last three years

Use a separate sheet for each contract. Attach Contract Award Agreement and Bill of Cost as a proof

1.	Name of Contract	
2.	Country	
3.	Procuring Agency Address	
4.	Nature of Contract and special features relevant to the contract for which the Applicant wishes to prequalify	
5.	Contract Role (Tick One)	
	a. Sole Contractor	
	b. Sub- Contractor	
	c. Partner in a Joint Venture	
6.	Value of the total contract (in specified currencies) at completion, or at date of award for current contract	
	Currency:	Amount
	Currency:	Amount
	Currency:	Amount
7.	Total Equivalent in PKR.	
8.	Date of Award:	
9.	Date of Completion:	
10.	Contract Duration (Years and Months)	
11.	List of Items supplied under the Contract:	

Application Form

Annex. 04

Experience: Details of In-hand / On-going Contracts of Similar Nature Complexity

Applicants should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which substantial Completion Certificate has yet to be issued. Attach Contract Award or Supply order as a proof

Sr. #	Name of the Contract	Name of the Procuring Agency	List & Quantity Of Good to be Supplied	Total Value of the contract (in PKR)	Value of Completed Supplies(in PKR)	Value of Outstanding Supplies (in million PKR)	Estimated Completion Date
1.							
2.							
3.							
4.							
5.							

Application Form

Annex. 05

Personnel Capabilities

Provide List of Managerial & Technical staff For specific positions essential to contract implementation, The data on their experience should be supplied on separate sheets using one Form for each candidate (Annex 06)

S No.	Title of Position	Name of Employee	Qualification

Application Form

Annex. 06

Personnel Capabilities (*Candidate Summary*)

Provide Candidate Summary (CV) of Managerial and Technical Staff. Also attach Terminal degree and certificate copy and Experience Certificates

Position				Candidate (<i>Tick Appropriate one</i>)	
				Prime	
				Alternate	
Candidate Information	Name of Candidate:		Date of Birth:		
	Relevant Qualification				
Present Employment	Name of the Employer				
	Address of the Employer				
	Telephone		Contact (Manager/ Personnel officer)		
	Job Title of candidate				
	No of years with present employer				

Summarize below professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the Contract.

Months / Dates /years		Company / Project / Position / Relevant technical and management experience
From	To	

Application Form

Annex. 07

Equipment Capabilities

The Applicant shall provide adequate information to demonstrate clearly that he has the capability to meet the requirements for each and all items of equipment listed in the Instructions to Applicants. Attach purchase order or bill of cost and completion report.

01.	Name of Equipment	
	Make / Model	
	Name of Manufacturer	
	Year of Manufacture	
	Name of the last company / institute where supplied with year of supply	
	Address of company / institute where supplied	
	Contact Person and title	
	Telephone of Contact Person	
	Total supply turnover of this equipment in last three year (in million PKR)	
	02.	Name of Equipment
Make / Model		
Name of Manufacturer		
Year of Manufacture		
Name of the last company / institute where supplied with year of supply		
Address of company / institute where supplied		
Contact Person and title		
Telephone of Contact Person		
Total supply turnover of this equipment in last three year (in million PKR)		
03.		
04.		
Grand Total Turn Over in Last three years year (in million PKR)		

Financial Capabilities

Applicants should provide financial information to demonstrate that they meet the requirements stated in the Instructions to Applicants. Applicants must fill-in this form. If necessary, use separate sheets to provide complete banker information; all supporting documents shall be attached.

Banker	Name of banker	
	Address of banker	
	Contact Person and title	
	Telephone of Contact Person	
	Fax	
	Telex	

Specific proposed sources of financing to meet the cash flow of the Contract, net of current commitments

Source of financing	Amount (in PKR)	
	1.	
2.		
3.		
4.		

Note:

Must attach Audited Financial Statements for the years acquired in Mandatory Requirement of this document.

Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountant, and supported by copies of tax returns, if audits are not required by the laws of their countries of origin in case of foreign firms.

Undertaking for Correctness of Information and Non-Blacklisting

[To be printed on a PKR 100 stamp paper]

1. I, the undersigned, do hereby certify that all the statements made in this application / bid and in the supporting documents are true, correct and valid to the best of my knowledge and belief and may be verified by Procuring Agency at any time, if deems it necessary.
2. That the undersigned hereby authorize and request the bank, person, firm or corporation to furnish any additional information requested by the Procuring Agency deemed necessary to verify this statement regarding my (our) competence and general reputation.
3. That the undersigned understands and agrees that further qualifying information may be requested and I agree to furnish any such information at the request of the Procuring Agency.
4. That the undersigned / Applicant is not insolvent and not blacklisted by any of Provincial or Federal Government Department, Agency, Organization, NGO, INGO, IGO, or any other autonomous or corporate body anywhere in Pakistan.
5. The undersigned certify that my firm / company is not involved in *litigation or arbitration and has not been declared ineligible / debarred by any of the Federal / Provincial Government or any other entity due to any reason whatsoever and is eligible to carry out the business in Pakistan for which this Bid / Application for Prequalification is being made.

Signed by an authorized representative

Name of the Bidder: _____

Date: _____

In case of involvement of applicant / bidder in any litigation or arbitration, current status or the proof of dispute resolution along with the history of litigation / arbitration for **last ten years on Litigation History Form (See Annexures) shall be provided with the bid.*

Power of Attorney (For signatory of Application)

[To be printed on a PKR 100 stamp paper]

KNOW ALL MEN BY THESE PRESENTS THAT by this Power of Attorney (**“Power of Attorney”**), _____ [Insert *name firm/Company*] having its registered office at [-----], does hereby nominate, appoint and authorize Mr. _____, having CNIC No. _____ hereinafter referred to as the **“Signatory of Application”**, to do in our name and on our behalf the following: Sign and submit to _____ or its authorized nominee, the Prequalification Application / Bid for **“PURCHASE OF MACHINERY & EQUIPMENT”**, in response to the advertisement dated [---] issued by The Procuring Agency and all other documents and instruments required to submit the Prequalification Application / Bidding Documents.

- i. execute all such contracts, deeds, documents and instruments as may be considered necessary and expedient in relation to the foregoing; and
- ii. do and carry out all other actions as may be required by the Procuring Agency in connection with the Prequalification / bidding process as a whole;
- iii. To immediately notify The Procuring Agency in writing of any impending or actual revocation as well as any change in the terms of this Power of Attorney.
- iv. To do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Prequalification / Bid in response to the above referred Advertisement including signing and submission of all documents, instruments and deeds (including correcting any deficiencies or mistakes therein), attending any meetings organized by the Procuring Agency (including pre-bid conference meetings and bid opening meetings) and providing information/responses to the Procuring Agency in all matters in connection with our Bid.

We, *[Insert name of Firm/Company]*, do hereby ratify and confirm whatsoever the Signatory of Application shall do by virtue of these presents and further agree that whatever the Signatory of Application shall do or cause to be done pursuant to this Power of Attorney shall be binding on us.

Furthermore, each provision of this Power of Attorney is severable and distinct from the others. The invalidity, illegality or unenforceability of any one or more

provisions of this Power of Attorney at any time shall not in any way affect or impair the validity, legality and enforceability of the remaining provisions hereof.

IN WITNESS WHEREOF, we have executed this **POWER OF ATTORNEY** as of [Date].

FOR: [INSERT NAME OF BIDDER] _____

Signature: _____

Name: _____

Title: _____

CNIC / Passport No: . _____

Manufacturer's Authorization Form

To

Principal Scientist (Soil Fertility) Soil & Water Testing Laboratory Rawalpindi

WHEREAS [name of the Manufacturer] who are established and reputable manufacturers of [name and/or description of the goods] having factories at [address of factory] do hereby authorize [name and address of Agent] to submit a bid, and subsequently negotiate and sign the Contract with you against No. 01/EQUIPMENT/MNP/SWTL-RWP/2023-2024 for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

[Signature for and on behalf of Manufacturer]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

Litigation History

Applicants should provide information on any history of litigation or arbitration resulting from contracts executed in the last ten years or currently under execution

S No.	Year	Award FOR or AGAINST Applicant	Name of client, cause of litigation / arbitration, and matter in dispute	Disputed amount (current value in PKR)	Current Status