

Invitation for Bids

National Competitive Bidding

Ref: 02

Dated: 28th August, 2023

Director (Agricultural Information Punjab, Lahore) has earmarked budget towards the cost of "STATIONERY, COMPUTER STATIONERY & OTHERS". It is intended that part of the proceeds of this budget will be applied to eligible payments for supply of following item:

Lot No. 1 Purchase of stationery, computer stationery & Others

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
1	OffsetPaper	350.00 (Ream)	1000000.00	3.00	30000.00
2	Duplicate paper	25.00 (Ream)			
3	UHU stick 40 gram	36.00 (Qty)			
4	Stapler 24/6	12.00 (Qty)			
5	Paper cutter	12.00 (Qty)			
6	Ball point Gel	120.00 (Qty)			
7	Ball point	300.00 (Qty)			
8	Stapler pin size 24/6	72.00 (packet)			
9	Sticky notes (1x3 inch) three strips (50-100 leaf)	25.00 (Packet)			
10	Lead Pencil	36.00 (Qty)			
11	Paper clip 30MM	24.00 (pACKET)			
12	Soft rubber	12.00 (Qty)			
13	Sharppner	12.00 (Qty)			
14	Florescent Marker/High lighter	36.00 (Qty)			

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
15	Short Hand note book	12.00 (Qty)			
16	White fluid pen	36.00 (Qty)			
17	Lasses Large	10.00 (Packet)			
18	Lasses small	120.00 (guchi)			
19	Stamp pad small (blue)	12.00 (Qty)			
20	Stamp pad ink, 30 ml, blue	12.00 (Qty)			
21	Binding sheet, size A-4	6.00 (Packet)			
22	Diary and Dispatch register printed	6.00 (Qty)			
23	Toner cartridges Laserjet Printer HP-2015 (53A)	4.00 (Qty)			
24	Toner cartridge Laserjet printer MFP-130nw (17A)	12.00 (Qty)			
25	Toner cartridge Laserjet Printer Pro M-12 (79A0)	40.00 (Qty)			
26	Lexmark printer Ms-421 dw	4.00 (Qty)			
27	Binding tapes 2 & 3 inch	12.00 (Qty)			
28	Gum bottle large (900 gram)	12.00 (Qty)			
29	Tumbler/Glass (medium size)	48.00 (Qty)			

Sr. No.	Item	Quantity	Estimated Cost	Bid Security (%)	Bid Security (PKR)
30	Scotch Tape 1 inch	24.00 (Qty)			
31	Scotch tape 2 inch	24.00 (Qty)			
32	Tissue box 2 ply	96.00 (Qty)			
33	Dusters standard size	96.00 (Qty)			
34	Toilet soap (medium size)	72.00 (Qty)			
35	Air freshner	48.00 (Qty)			
36	Multi surface cleaner (1 liter)	12.00 (BottleBottle)			
37	Phynile liquid bottle (1.5 liter)	6.00 (Bottlebottle)			
38	Phynile tablets	6.00 (BottlePacket)			
39	Moop cloth	24.00 (Qty)			
40	Moop set (iron)	3.00 (Qty)			
41	Harpic bootle (500 ml)	24.00 (Qty)			
42	Acid	20.00 (ltr)			
43	Wiper	6.00 (Qty)			
44	Wash room brush	6.00 (Qty)			
45	Jalla Brush	2.00 (Qty)			
46	LED Bulb 18-watt	6.00 (Qty)			

*** A FRAMEWORK CONTRACT shall be awarded to the successful bidders up to Wednesday, 12th June, 2024**

- 1. Director (Agricultural Information Punjab, Lahore),** invites sealed bids for the supply of above mentioned item from General Order Suppliers.
- 2. Bidding shall be conducted through Open Competitive Bidding Single Stage-Two Envelop** procedure as specified in the Punjab Procurement Rules-2014 (as amended to date) and is open to all eligible bidders as defined in the bidding document.

3. Interested eligible bidders may obtain bidding documents **IMMEDIATELY** from **Agricultural House, 3rd Floor, 21-Davis Road, Lahore, Lahore, Distt. Lahore** during office hours after payment of PKR 500.00/ -.
4. Sealed Bids must be delivered to the above office **on or before Wednesday, 13th September, 2023 11:00 AM. Proposals** must be accompanied by a **Bid Security as mentioned above** in the form of **Demand Draft, Pay Order, Banker's Cheque or Call at Deposit** duly issued from a Scheduled Bank of Pakistan.
5. **Bids will be opened on Wednesday, 13th September, 2023 11:30 AM in the presence of bidders or their representatives at Agricultural House, 3rd Floor, 21-Davis Road, Lahore, Lahore, Distt. Lahore** If bid closing/opening date falls on local/national holiday, the date of bid closing/opening shall be the next working day on the same time and venue.
6. The bidders are required to give their **best and final prices** (inclusive of all applicable Taxes) as no negotiations are expected.
7. Bids not complying with the requirements shall be rejected being non-responsive. Alternate proposals and / or conditional bids shall be considered non-responsive.
8. Taxes will be deducted as per applicable government rules. NTN and Sales Tax registration certificates must be provided with the Bid.
9. Bids which are incomplete, not sealed, not signed and / or not stamped, late or submitted by other than specified mode will be rejected.
10. The contract shall be awarded to the lowest evaluated bidder **For Lot as a Whole.**
11. This advertisement and bidding documents are also available on <http://www.agripunjab.gov.pk> and <https://www.ppra.punjab.gov.pk>
12. For obtaining any further information or clarifications, please contact the person named below:

Director (Agricultural Information Punjab, Lahore),
Agricultural House, 3rd Floor, 21-Davis Road, Lahore, Lahore, Distt. Lahore
Ph: 92 42 9920 0731,
Email: dainformation@gmail.com